

**University of Washington
LCVI/ADVANCE Leadership Workshop**

**November 16, 2007
9:00 a.m. - 12:30 p.m.
Conference Room, Lower Level, UW Club**

- I. Welcome and Introductions (9:00 a.m. – 9:15 a.m.)**
- II. The Email Vortex: It Could Happen to You, Too! (9:15 a.m. - 10:30 a.m.)**
- *Small group brainstorming – successful email management strategies*
 - *David Domke, Professor of Communication*
 - *Nicki McCraw, Director, Human Resources Operation, Upper Campus, Bothell and Tacoma*
 - *General Discussion*

BREAK (10:30 a.m. – 10:45 a.m.)

- III. Recruitment and Retention of Under-represented Faculty (10:45 a.m. – 12:00 p.m.)**
- *Luis Fraga, Associate Vice Provost for Faculty Advancement and Director, Diversity Research Institute*
 - *Patricia Wasley, Dean, College of Education*
 - *General Discussion*
 - *Small group brainstorming – recruitment and retention of under-represented faculty*

Networking Lunch (12:00 –12:30 p.m.)