Minutes
Senate Executive Committee Meeting
Monday, January 8, 2018, 2:30 p.m.
142 Gerberding Hall

Present: Thaisa Way, George Sandison, Zoe Barsness, Ana Mari Cauce, Max Lieblich, Janelle Taylor, Thoe Myhre, Joyce Cooper, Gundula Proksch, Scott Barnhart, Gunnar Almgren, Linda Watts, Joe Janes, Brenda Williams, Mike Townsend, JoAnn Taricani, Gerald Baldasty, Navid Azodi, Soh Yeun Kim
Absent: Sarah Stroup, Lauren Montgomery, Gautham Reddy
Guests: Murray Maitland, Phil Reid

1. Call to Order and Approval of Agenda.

Chair Way called the meeting to order at 2:34 p.m. and the agenda was approved.

2. Senate Chair’s Remarks – Thaïsa Way [Exhibit A]

Chair Way delivered some prepared remarks.

She noted that one challenge for hiring and diversity is that there is reduced hiring in areas with significantly diverse candidate pools because of lower enrollments in those areas. By way of contrast, increased enrollments and hence increased hiring is occurring in areas with less diverse pools.

A new session in the State Legislature began this week. We have built better relationships with the leaders in Olympia, but we still do not get the level of support that is necessary to provide the breadth, depth, excellence, or access to which we aspire. We are facing serious budget challenges and we need to look carefully at all of our fiscal priorities. We also need to think further on how we present our university as a public institution. The UW Faculty 2050 project is a part of this effort, a joint project with the Board of Deans and Chancellors and Provost, focused on faculty describing the public university that we wish to see emerge by 2050.

   a. Report of the Secretary of the Faculty. [Exhibit B]
   b. Report of the Chair of the Senate Committee on Planning and Budgeting. [Exhibit C]
   c. Report of the Faculty Legislative Representative. [Exhibit D]

Zoe Barsness, Chair of the Senate Committee on Planning and Budgeting, corrected her report by noting that the Foster School of Business did in fact submit a unit adjustment proposal. This proposal has been reviewed, along with others. The only unit that has not submitted thus far is UW Bothell. The presentations that the SCPB has seen represent an increase in sophistication with respect to budgetary and general planning thinking. Provost Baldasty added that local units have contributed 1.5 million in addition to the two million contributed centrally.

JoAnn Taricani, Faculty Legislative Representative, summarized her report. She made some additional remarks. The Governor’s budget becomes less significant as the House and Senate prepare their own versions. Having said that, the Governor’s budget did not address the fund split. A lot of the immediate work in the legislature relates to organizational work (calendars, committee membership, etc.). The House will vote on the capital budget this week and then send it to the Senate. A number of bills will be brought back that were close to passage last session.

New Senate bills include support for the Evergreen Investment Scholarship; this program looks to be something very much like the (currently under-funded) State Need Grant. Academic-freedom/freedom-of-speech issues will be coming forward again. In particular, there may be proposal that requires reporting of incidents involving violations or abridgments of free speech. President Cauce noted the definitional difficulties inherent in any such reporting requirement. Chair Way added that we are not facing this issue in isolation. The topic is being taken up across the country, and it will be discussed at the forthcoming Pac 12 Faculty Leadership Conference.
4. President’s Remarks – Ana Mari Cauce.

President Cauce spoke to several ongoing issues. At the federal level, we can expect continuing unpredictability. We would like to see a “clean” Deferred Action against Childhood Arrivals bill that is not tied to other issues. Association of American University Presidents are considering making a joint statement to this effect. With respect to the tax bill, the worst did not happen. Graduate stipends and student loan interest payments were spared. Nonetheless, there are concerns about the refinancing provisions, as well as the extent to which the UW is subject to the “top-ten-highest-paid-employee” provisions.

Locally, we are looking at the free-tuition proposal. The UW would like any allocated dollars to be available for UW tuition. In any case, there are a number of general concerns. Focusing on tuition per se might end up hurting low income students who start programs they will not finish because the cost of attendance, which often is more than tuition, is not covered. In addition, we should think about graduate education, especially in those areas with a public need.

With respect to the UW, the new Provost will be announced shortly.

5. Consent Agenda.
   a. Approve the November 13, 2017, SEC minutes.
   b. Approve the November 30, 2017, Faculty Senate minutes.

The consent agenda was approved.

6. Announcements.

Provost Baldasty will be putting together a committee to see how the lecturer-hiring guidelines have been implemented thus far. Among other things, the committee will be looking to see if there has been any “slippage” between the guidelines and actual practice. It will also consider how best to communicate similar guidelines to units in the future.

7. Unfinished Business.

There was no unfinished business.

8. Discussion items.
   a. Special Olympics 2018 Policy Committee Update. [Exhibit E]
      Murray Maitland, School of Medicine, committee member.

Murray Maitland, member of the Faculty Council on University Facilities and Services, summarized his exhibit, as well as some additional slides [Exhibit F]. He emphasized that the UW is a venue, not a sponsor of the Special Olympics, so there are state appropriations to help cover costs. Some challenges remain with respect to accommodating mobility limitations. There should not be significant interruptions with the day-to-day operation of the University.

   b. Revised Classroom Scheduling Update.
      Phil Reid, Vice Provost for Academic and Student Affairs.

Phil Reid, Vice Provost for Academic and Student Affairs, gave an update on classroom scheduling, summarizing his slides [Exhibit G]. There were a wide range of problems leading to a re-evaluation of the current scheduling process. These problems included being unable to accommodate up to 30% of scheduling requests. As a result, students were confronted with a large number of TBA’s in the time schedule. Proposals to expand the teaching day and increase the break time between classes were not adopted. Rather, the new process focuses on distributed requests (i.e. units must schedule a certain percentage of classes in certain time windows) and block scheduling (free-form scheduling will be allowed later in the day). In addition, priority will be given to large-enrollment/annual/gateway classes. Pilot programs mathematics and political science indicate that the new approach will provide certainty, consistency, and efficiency going forward. Moreover, it will make it easier to take rooms out of rotation for renovation. Finally, it will facilitate the accommodation of special scheduling issues (e.g. scheduling courses across units that have a large student overlap).
In response to questions, Reid noted that some curricular decisions can involve facilities questions (e.g. deciding to increase enrollment in a given class). Faculty would be wise to call Reid’s office to check for possible issues.

c. Elected Faculty Council Chair Representation on the Senate Executive Committee. [Exhibit H]

Chair Way spoke to the proposal to add an Elected Faculty Council (EFC) Chair to the Senate Executive Committee, summarizing the description and rationale presented in the Exhibit.

The ensuing discussion raised a broad range of questions and concerns. In direct response to questions, Way noted several things. The rotation would be every two years. The Schools chosen would not depend on unit size, but rather on maintaining a balance of perspectives (e.g. between professional and non-professional Schools). Bothell and Tacoma would remain individual units, so the current SEC membership provisions for the Chairs of their assemblies would not be augmented. The EFC Chairs would be expected to attend all meetings. Inclusion of two additional voting members would increase quorum from nine to ten.

Members raised several concerns. Some felt that the rate of rotation should not be so prolonged that unit participation is diluted by lengthy periods of non-membership, nor so short that there is little incentive to participate. Way agreed that this is a concern, but noted that EFC’s interact with the shared governance apparatus in other ways. Some members wondered about the proper degree of overlap. Way noted that it is important to strike the proper balance with the EFC role at the unit level, which is their primary function. Members raised democratic concerns about adding new members with voting rights when the mechanism for adding these members does not directly include voting by the Faculty Senate. Moreover, it could lead to “block voting” when their votes are combined with other members already on the SEC. It was further noted that Faculty Councils include members without vote, and that such members do contribute to the effective running of the Councils.

Barsness suggested that the mechanism issue be examined by considering the reasons for including EFC participation in the first place. For example, shared governance requires a broad two-way sharing of information at both the university-level and the unit-level. Some members then wondered whether information-sharing couldn’t be addressed more directly, say by promulgating more specific reporting requirements. Barsness offered some cautions about providing prescriptions (rule-based approach), rather than goals (aspirational approach). Research shows that actors in rule-based approaches tend to focus on minimizing what they need to do to comply with the rule, rather than on what the rule is trying to accomplish. Along these lines, Way noted that Senators are already required to report. Moreover, Way argued that the issue is less about information per se, and more about creating connections that facilitate shared governance.

To assess the need for additions to the SEC, members suggested considering the SEC’s specific tasks (e.g. interpreting the Code, setting the Senate agenda etc.) and general role (e.g. helping to develop future faculty leaders). Secretary Townsend noted that the SEC can be seen as a representative subset of the Senate. For example, University Faculty Council Chairs are (voting) members of the Senate, three of whom are (voting members) of the SEC. EFC Chairs are already members of the Senate, albeit without vote, but currently have no members on the SEC.

At the end of the discussion, there was a consensus that further thought be given to the justification (e.g. connections, role of SEC) and implementation (e.g. rotation, voting) of any such proposal. Moreover, work is needed to facilitate communication between SEC members and their constituent Senators and between Faculty Senators and their unit faculty.

   a. Approval of the January 25, 2018, Faculty Senate Agenda. [Exhibit I]

      **Action:** Approve for distribution to Faculty Senators.

A motion was made and seconded to distribute the January 25 Faculty Senate agenda to Faculty Senators. The motion was approved.

10. Adjournment.

The meeting adjourned at 4:30 p.m.
NOTE: If a continuation meeting is necessary to conduct unfinished or special business, it will be held on Tuesday, January 16 at 2:30 p.m. in Gerberding 142.
Report of the Faculty Senate Chair  
Thaïsa Way, Professor, College of Built Environments

May this be a productive and healthy year for each and every one.

On December 30 I was lucky enough to be a guest at the Fiesta Bowl in Phoenix, Arizona- and while our team did not win, it was inspiring to see their hard work and more to the point, to meet some of the remarkable UW alumni and friends. From the reception to the tailgate, I met incredible alumni who believe in and support the UW. Yes, they were there for a football game, but what really got them there in the first place was their UW education- their Husky experience. As I am a member of our faculty, the conversations I had were often about their memories of particular faculty- the ones who were influential in any number of ways. For some, it was being introduced to a discipline they didn’t know existed through a course or an internship, for others, it was the encouragement to pursue an area of study or exploration that was challenging, taking risks in the pursuit of knowledge and curiosity. It is often hard to see from our places on campus the impact we have as teachers, scholars, researchers, mentors, and models for students, while they are at UW and often long afterwards. This was a great moment to be reminded what a big community we have and how so many of our alumni are helping us do what we do- teach, research, serve, and yes, play, all in the name of the public good.

While it has been busy - with exams, finals, and then the holidays- there is much work that has continued to be done by our faculty councils and leaders. Here are updates on just some of that work:

**Strengthening Shared Governance:** With the announcement of our new provost coming soon, faculty senate leadership are preparing for the transition- more soon.

Ongoing projects include Open Access, which we should be ready to roll out by the February meeting as likely proposed Class B legislation. This legislation will be developed in cooperation with the chairs of the Faculty Council on Faculty Affairs, Faculty Council on Research, Faculty Council on University Libraries, Advisory Committee on Intellectual Property Policy and Practice, Library leadership, and Faculty Senate leadership. We will present it for approval to the SEC and then to Faculty Senate, and finally should it be approved, to all faculty.

We have launched our review of our faculty standard of conduct in ways that foster our mission to educate a diverse student body to become responsible global citizens and future leaders through a challenging learning environment informed by cutting-edge scholarship. This means assuring that our Faculty Code language related to the faculty standard of conduct as well as the adjudicative and conciliatory proceedings for the resolution of differences reflects a process that is clear, timely, equitable, and just. Thank you to Secretary of the Faculty, Michael Townsend and immediate past chair of the Faculty Senate Zoe Barsness for their leadership of the review initiative, and thank you to all the UW members (faculty and staff) who are working hard in collaboration with them to do this work.

**Diversity and Equity:** We have launched our Diversity Leadership Program (DLP) for over 20 new chairs and program directors. Office of Minority Affairs and Diversity celebrates 50 years this year. Congratulations to a remarkable community of leaders working on our behalf. Stay tuned for public celebrations in the spring. The Race & Equity Initiative is in the midst of reviewing the training opportunities available for faculty and staff. They are also in discussion on how to optimally expand the impact of the initiative in our student, staff, and faculty communities. This past year the Faculty Council on Women in Academia has been working to support the expansion of lactation centers on our campuses. Like childcare, lactation centers are a critical part of making it possible for faculty, staff, and student parents to be full members of our community. The Faculty Council on Multicultural Affairs is reviewing diversity plans and hiring/retention numbers across units. While we continue to emphasize hiring faculty from diverse backgrounds, we are not doing as well on retention- something we need to think hard about, and address when our new provost joins us. As with our lecturers, much of this is about climate and culture and only a bit about code and policy. It is the responsibility of each of us to consider what we are doing every day to make the UW a supportive, inclusive, enriching place for all of our faculty members, staff, and students.
On a similar note- if you have heard of any concerns from faculty members, or staff or students, related to travel restrictions, please let me know – you can email me at tway@uw.edu.

**UW/Faculty 2050**: We have begun compiling the trends and challenges that we believe the UW, as a public research and teaching institution, will face in the coming decades. Our next step is to consider how institutionally we might respond in ways that would support our faculty- particularly our younger, newer, more recently hired faculty members. These faculty are our future leaders. We will be sending out a survey soon to ask each of you what is important to your career and what you might need from the UW community to facilitate your success, impact, and ability to contribute to the public good. We will be developing documents to share with everyone soon so that you can keep tabs on our work.

**Lecturer career paths**: The Faculty Council on Faculty Affairs is drafting legislation to clarify career paths for lecturers including hiring and promotion criteria, policies for multi-year competitively hired contracts, and how and by whom lecturers are reviewed. What has become increasingly clear, however, is that changes in the code and policies are only a part of the needed improvements. There are also the challenges of budgets and student enrollment. It is hard to acknowledge that when enrollment drops in a program or budgets get tight, we are not always able to re-hire our lectures, or to keep them on 3- and 5-year contracts. While most of our chairs and deans work hard to retain long-term lecturers who have served us well. Hard decisions are well, hard. Nevertheless, our larger challenge is to create a culture that more fully, broadly, and inclusively respects, honors, mentors, and rewards our lecturers. As with stewarding a diverse faculty body, much of this is about culture and climate- i.e. it is about us, the faculty, and the communities we foster around and among us.

**Fiscal stability and faculty compensation**: The Senate Committee on Planning and Budgeting is in the process of reviewing the unit adjustment proposals by deans in partnership with each of their Elected Faculty Council chairs. Alongside these presentations, we are re-examining the UW budget priorities to ask questions and challenge assumptions. Stay up to date by reviewing the SCPB chair reports available as an attachment to the SEC and Senate meeting agendas; these are available via the Faculty Senate Website in advance of each SEC and Senate meeting:
http://www.washington.edu/faculty/senate/minutes-agendas/.

Happy New Year to all – may this be a productive, inspiring, and progressive year.
Report of the Secretary of the Faculty
Mike Townsend, Associate Professor, School of Law

1. **Faculty Senate Vice Chair Search Update**: The Senate Vice Chair Nominating Committee is currently interviewing nominees for the 2018-19 Vice Chair. The Nominating Committee expects to recommend candidates to the Senate Executive Committee at its February 12 meeting.

2. **Committee on Committees**: The Committee on Committees will soon be seeking candidates for membership on various Faculty Councils and Committees. Contact Joey Burgess (jmbg@uw.edu) or Jordan Smith (jjsmith4@uw.edu) for further information.

3. **Annual Faculty Lecture**: The University Faculty Lecture Award Selection Committee is currently accepting nominations for the 2018-2019 University Faculty Lecture. The deadline for nominations is January 31, 2018. Please send applications to seclac@uw.edu.

The purpose of the University Faculty Lecture Award is twofold: to honor University of Washington faculty members whose scholarship or creative work is widely respected by their colleagues as original and important and to share those accomplishments with the community, both on and off the campus, through a public lecture. Each year since 1974, a distinguished member of our faculty has been chosen for this honor.
Report of the Chair of the Senate Committee on Planning and Budgeting
Zoe Barsness, Associate Professor, Milgard School of Business, UW Tacoma

The Senate Committee on Planning and Budget meets weekly with the Provost, the Vice-Provost for Planning and Budget, and the head of the Board of Deans. SCPB is charged with consulting on all matters relating to the University budget and on a wide range of program and policy decisions.

The Senate Committee on Planning and Budgeting (SCPB) has met three times since the last Senate Executive Committee (SEC) meeting. The focus of our meetings has largely been on reviewing school, college and campus unit adjustment proposals. As I indicated in my last SEC report, as part of the FY18 compensation and merit cycle, the provost allocated extra unit adjustment funds to UW Seattle schools and colleges based on the number of senior faculty in the unit and augmented these funds with an additional $2 million from central funds (secured through central administrative cost savings) to match UW Seattle academic units’ self-funded unit adjustments in FY18. In addition, the provost strongly encouraged all units at the UW, including UW Tacoma and UW Bothell (for which any unit adjustments must be fully self-funded), to submit a unit adjustment proposal this academic year. With the exception of the Foster school and the Bothell campus, all UW schools, colleges and campuses have submitted, or are expected to submit soon, a unit adjustment proposal to the provost.

The SCPB’s role in the unit adjustment process is to review each proposal and make a recommendation to the provost as to whether or not the proposed unit adjustments should be approved. Ultimately, the approval decision is the provost’s to make. As part of continuing its collaboration with the provost, Board of Deans and Chancellors, and Elected Faculty Councils (EFCs) to support units’ budget analysis and compensation planning efforts, the SCPB is inviting the deans/chancellors and EFC chairs to attend the Senate Committee on Planning and Budgeting unit adjustment review meetings. SCPB members have found it extremely helpful to have the deans/chancellors and EFC chairs available to answer questions directly and provide any needed clarifications to their written proposals. It is important to emphasize that these SCPB discussions are intended to be supportive of the academic units’ compensation planning efforts. Thus, when reviewing each proposal, the SCPB is focused on assessing: (1) the alignment of the proposed unit adjustments to the unit’s stated strategic compensation goals and priorities, (2) the sustainability of the proposed increases to the unit’s overall compensation pool, and (3) the implications of the proposed unit adjustments for the proposing school, college or campus in regards to opportunities enabled and costs incurred.

The SCPB has completed its review of five unit adjustment proposals and anticipates wrapping up its review of outstanding proposals by the end of January. This timeline facilitates a February or March implementation for proposals approved by the provost. To date, our reviews have been informative and SCPB members have found the unit adjustment proposals reviewed are reflective of the unit compensation goals and priorities. The SCPB has also been positively impressed by the level of collaboration between the deans/chancellors and their respective EFCs that is evident in units’ compensation planning processes. Finally, we are happy to report that the proposals reviewed so far demonstrate an advance in sophistication and specificity of unit compensation planning efforts reported to SCPB last spring. The SCPB membership extends its thanks again to the chancellor, deans and chairs of the elected faculty councils in each of these schools and colleges for the information they provided and their detailed and informative responses to our questions. We appreciate the time they made available to the committee.

In addition to reviewing unit adjustment proposals, the SCPB also received a report on research funding and indirect cost recovery from Mary Lidstrom, Vice Provost for Research. Much of the content of this report was similar to that provided by Vice Provost Lidstrom in her presentation to the senate on November 30, 2017 (Exhibit K). In her SCPB report, Vice Provost Lidstrom highlighted that approximately 50% of our grant funding is in medicine while the other academic units combined account for the remaining 50%. She indicated that this diversity is a strength of the UW’s research portfolio and positions the institution better than others for weathering the ups and downs of research funding, especially in the current uncertain climate. She also highlighted the fact that 20% of our space for research is leased. In contrast to institutions with a primarily fixed research plant, this provides us some institutional flexibility to reduce overhead costs should we run into a situation where federal funding decreases.
The other topic we began to explore in SCPB at the close of the quarter and to which we will return to later this year was strategic enrollment management. The SCPB heard a report from Philip Ballinger, Associate Vice Provost for Enrollment Management, on emerging trends in UW enrollment at the Seattle campus in particular. The report looked closely at student admissions and enrollments over the past ten years highlighting those areas that have seen significant changes, whether increases or decreases in numbers of students. By reviewing admission data alongside that of enrollment in majors (competitive, capacity constrained, and open majors), the presentation emphasized the need for faculty to engage more fully in a broader discussion of academic planning and the need to address the student pipeline in its entirety, from application to admission to major and matriculation. This is particularly true as we move steadily toward more programs requesting freshman direct admissions. We have asked Associate Vice Provost Ballinger to present his report to the SEC and will be following up with this soon.

Activity Based Budgeting Update (ABB)

In my last SEC report, I indicated that in line with recommendations of the 2017 ABB Oversight Committee, the SCPB would review the impact changes in the ABB formulas effected last year have on unit funding, as well as the purpose and calculation of the ABB supplements. Given that the Board of Deans and Chancellors (BODC) was also planning to address this issue, the provost, BODC and SCPB will extend their collaborations to include this project. The Joint Task Force on Supplement Distribution, co-chaired by me, as Chair of the SCPB, and Mike Bragg, Dean of the College of Engineering has been charged by the provost to design a forward-looking, realistic set of recommendations regarding supplement distribution that seeks to minimize financial duress to individual units and recognizes the significant circumstantial changes in tuition revenue distribution and program delivery. The remainder of the task force is composed of members of the SCPB, BODC and Office of Planning and Budgeting staff. We will be sure to share the work of this task force when it is complete.

In closing, I encourage any SEC member, senator or faculty who has questions about the budget or finances to submit his or her questions to me as Chair of SCPB at senate@uw.edu. The SCPB is currently collecting data in response to a number of questions that were forwarded to the committee at the close of the fall quarter. As soon as we finish collecting data and reviewing relevant analyses, we will be sure to include answers to your queries and a summary of any related SCPB discussions and materials in my upcoming regular reports.
Report of the Faculty Legislative Representative  
JoAnn Taricani, Associate Professor, Music History

**Priorities:** This is a supplemental session of sixty days, which means that new budget requests are not a priority; but adjusting the current budget is the primary focus of budget committees in the Legislature. The main priority of the university, discussed in the UW Senate Committee on Planning and Budgeting (SCPB) in October, is the need to obtain full funding for the salary increases allocated for 2018-19 academic year: 4% total, provided as two 2% increases in July 2018, and January 2019. Our SCPB is discussing the timing of these raises internally. The main issue we are taking to the Legislature is what is called the “fund split,” or the amount of the salary increase funded by tuition versus state appropriation.

We are requesting that the fund split be adjusted to 50%/50% (tuition ratio to appropriation; currently set in the budget law as 66%/34%). We need an additional $9.5 million appropriated to our budget to pay for the salary increases and other central expenses charged by the state. This request is outlined in our budget request to the Office of Financial Management (OFM) in this document: [http://opb.washington.edu/sites/default/files/opb/Budget/2018_Supplemental_Operating_Budget_Submission.pdf](http://opb.washington.edu/sites/default/files/opb/Budget/2018_Supplemental_Operating_Budget_Submission.pdf)

Other policy issues will reappear, such as the faculty regent legislation, measures intended to contain the cost of course materials, and legislation on student loans. With a new majority in the State Senate and new leadership in the committees, new priorities are beginning to emerge, such as more emphasis on responsiveness to the technology sector and exploration of whether higher education should take the lead or partner in developing recreational leadership opportunities in academic programs. While I originally thought academic freedom would be returning as legislation, some shifts in Olympia make me think this is now less likely to emerge as a significant issue. But our UW policies on academic freedom and the student conduct code are well stated and were well supported in discussions last year in Olympia, without the need for the imposition of state legislation on this issue.

The 2017-19 capital budget still needs a final vote; getting a two-thirds majority for bond issuance is still a challenge, but we hope the state will move forward expeditiously on finalizing the current capital budget. This is an unprecedented situation, to move into the second session of a biennium without an approved capital budget.

**Governor’s budget:** The Governor’s proposed budget came out in mid-December. The big UW item was $3 million for increased enrollment in computer science. They did not fund the faculty salary increase, and in fact removed the $9 million of excess funding for staff salary increases (which we want to shift over to the faculty salary increases). This is not a surprising budget; the Office of Financial Management drafts the Governor’s budget, and usually the UW does much better working with legislators on the House and Senate budgets. Legislators have been receptive to the "fund shift" concept, and most legislators had no idea that staff wrote the budget with only 34% of our increases coming from the state.

**Majorities for 2018 supplemental session:** With the Democratic candidate winning the 45th District in the general election, the State Senate now has a Democratic majority. As I have noted several times last year, both the House and Senate have very slim majorities, meaning that just a few elections in November 2018 could change the majority of either chamber. This means that although the Legislature will have a more clear path to passing legislation, it will be careful not to pass legislation that would significantly endanger seats in the election coming in 11 months. Here is a new article about the caution expected in Olympia this session: “Here’s why Democrats in Olympia will avoid making waves in 2018” [https://www.seattletimes.com/opinion/heres-why-democrats-in-olympia-will-avoid-making-waves-in-2018/](https://www.seattletimes.com/opinion/heres-why-democrats-in-olympia-will-avoid-making-waves-in-2018/).

I sent a similar piece to the full Faculty Senate back in December: “Democrats may control the Legislature, but moderates will set the agenda” [https://www.seattletimes.com/opinion/editorials/democrats-may-control-the-legislature-but-moderates-will-set-the-agenda/](https://www.seattletimes.com/opinion/editorials/democrats-may-control-the-legislature-but-moderates-will-set-the-agenda/)

**Contacting legislators:** I strongly encourage you to contact your own district’s legislators; messages from constituents always gets the most attention. You can find your district and links to your legislators at [http://app.leg.wa.gov/DistrictFinder/](http://app.leg.wa.gov/DistrictFinder/). As always, we must use non-UW email accounts when contacting legislators about campaigns, fundraising, or lobbying.
January 8, 2018 Faculty Senate Executive update
Murray Maitland mmaitlan@uw.edu

Special Olympics USA Games
July 1 – July 7, 2018

The University of Washington is the primary venue for the 2018 Special Olympics USA Games. There is a cost-recovery relationship. All expenses will be covered by SOUSA. In addition, the Washington State Legislature has appropriated $3.2 million in the July 1, 2018 budget to help SOUSA pay for UW services. Contracts with SOUSA and the UW are being developed with various UW entities, such as Housing and Food Services through the Attorney General’s office.

The largest event will be the Sunday, July 1 opening ceremonies from noon to 3 p.m. Attendance at the opening ceremonies is limited to 24,000. The UW will inform campus and surrounding communities about what to expect for traffic and parking that day, similar to what is done now for weeknight football games.

There will be 4,000 athletes and coaches participating in 14 sports, with seven sports venues on east campus. At any point in time, half the athletes will be competing at other venues in the greater Seattle area.

The SOUSA event is looking to recruit 10,000 volunteers. The volunteer website (see below) is now open for registration for positions from June 29th to July 7th.

- UW Special Olympics webpage - http://fa.uw.edu/special-olympics
- Special Olympics Seattle webpage and volunteer registration https://www.specialolympicsusagames.org/

There has been communication in:

Communications with the campus and surrounding communities are ramping up.

Students are involved:
- Special Olympics has a focus on making these “green games” and partnered with the College of Environment Sustainability Lab last quarter.

Special Olympics Washington Training Day Nov. 16, 2017 co-hosted by the UW Combined Fund Drive and The Whole U Raised $3,315

For more information: Kerry Kahl, UW Special Olympics Project Manager, kkahla@uw.edu.
2018 SPECIAL OLYMPICS USA GAMES

Sunday July 1  Opening ceremony at Husky Stadium
July 6      Closing ceremony at Lake Union Park

UW is the primary venue

• Housing and 7 sport venues on East Campus
• Cost recovery with appropriation from Olympia
• Contracts with UW entities such as Housing and Food Services
• Sustainable, walkable – College of the Environment Sustainability Lab
Participation

- 4,000 Athletes and coaches move into UW
- 10,000 volunteers
- 24,000 at opening ceremony at Husky Stadium
- Spectators
The Problem: Demand Greater than Supply

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Classroom requests for Sp. 2017

- Significant demand for classrooms from 9:30 to 2:30

Two solutions:
- Increase capacity through capital projects.
- Increase efficiency of use.

The Road to Changing Scheduling Policy

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<td>Classroom Task Force</td>
<td>Schedule Implementation Committee</td>
<td>Schedule Governance Committee</td>
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<td>Consultant Engagement</td>
<td>Recommendations: Block Scheduling, Distributed Requests</td>
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<td>Faculty and Student Surveys/Focus Groups</td>
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</table>

Recommendations of UBC Learning Spaces Governance Committee

- Analyze data to identify potential space and capacity issues.
- Develop standardized scheduling models to ensure fair distribution of space.
- Encourage faculty to adopt evidence-based practices for classroom usage.
- Implement a comprehensive review process for space allocation.
- Foster collaboration between campus departments to optimize space utilization.
- Provide training and resources for faculty to improve scheduling practices.

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- Provide training and resources for faculty to improve scheduling practices.
The “Home Stretch”

- Provost accepted recommendations in late fall of 2016.

- Charged the Office of the University Registrar (OUR), UW-IT, and “PBR” with implementation and go-live Spring 2018.

- OUR begins working with schedule coordinators on policy implementation.

- Have worked with “early adopters” to identify issues:
  - Math
  - Chemistry
  - Asian Languages
  - Social Work
  - Psychology
  - A host of others....

Main Parts of New Policy

- **Standard instructional day**: 8:30 am to 6:20 pm

- **12% distribution**. Up to 12% of classroom requests from a unit can be at any given time for hour blocks between 9:30 and 2:30

- **Block Scheduling**. Class meeting times must use pre-set day/time combinations up to 2:30 (can be “free form” after this time)

- **Large classes (250 and greater) will be scheduled annually** (starting autumn 2018)

- Gateway or required courses will be given priority in scheduling.
Block Schedule: Illustrated

Block scheduling does not apply after 1430

Learning Spaces Policy FAQ

Where is the final policy report?
You can read the final policy report in full here.

To whom does this policy apply?
This FAQ page applies to all Seattle main-campus classes. The policy implementation for
teachers at我院的Health Sciences Building, UW Medical Center,
Foege Hall, and South Campus Century will be different. Information on the Health Sciences
Implementation will be posted at http://washington.edu/when available. For more
information, contact Health Sciences Classroom Service at healthspaces@uw.edu; 206-543-6729.

https://registrar.washington.edu/learning-spaces-faq/
What are the benefits of a new policy?

- Greater schedule certainty for both students and faculty.
- Able to take classrooms out of service for renovation during quarters.
- Greater chance of getting a “priority 1” classroom.

What are the concerns?

- Work/life issues at 8:30 or late in the day.
- Students will not take classes early in the morning or late in the day.
- Impacts on working students.

### Time Policy by Hours (12%)

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<th>Monday</th>
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Quarter: Autumn 2016

Department: Mathematics

Measure Means:
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Time Policy
- Threshold

Threshold: 74.0
**Exhibit G**

**Time Policy by Hours (12%)**

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**Threshold 31.0**

**Time Policy by Hours (12%)**

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**Threshold 48.0**
Progress: Winter 2018
Proposal to add Elected Faculty Council Chair’s to the Senate Executive Committee
Thaïsa Way, Faculty Senate Chair

Background:

As we seek to strengthen shared governance, attention must be paid to the role of faculty leadership at all levels. Elected Faculty Councils (EFC) and their chairs are an important part of shared governance as they address the governance of the university’s schools, colleges, and campuses.

While the university’s faculty senate and its councils have been a priority, in the past three years the senate leadership has sought to strengthen shared governance at the unit level. A specific example of this are recent efforts to work with the EFCs in each unit to support partnerships with their respective deans to address budget issues and faculty compensation plans. Additionally the faculty senate leadership has established an annual retreat and quarterly meetings with the EFC chairs. Finally, this winter the senate leadership has launched a review of the EFC membership and procedures to assure that all councils adhere to the guidelines as provided. This will help assure that all EFCs are strong and able to be appropriately productive.

Proposal:

To support the work of the EFC’s, we propose to add two EFC chairs as voting members to the Senate Executive Committee (SEC) every year, a position that would rotate among the unit EFCs on the Seattle campus only. The EFC chair equivalent from UW Bothell and UW Tacoma already serve on SEC. These two new positions would:

- Strengthen the connection between the EFCs and the UW Faculty Senate
- Provide a strong link between the EFCs and faculty senate leadership
- Expand access of EFC leadership to university leadership including the president and provost
- Broaden knowledge of the SEC of EFC efforts and accomplishments
- Increased faculty engagement in the leadership of the UW
- Mentor faculty leaders from the units in university-wide leadership

Rotating positions to be determined.
Agenda
Faculty Senate Meeting
Thursday, January 25, 2018, 2:30 p.m.
Johnson Hall 102

1. Call to Order and Approval of Agenda.

2. Faculty Senate Chair’s Remarks – Professor Thaïsa Way.

   a. Report of the Secretary of the Faculty.
   b. Report of the Chair of the Senate on Planning and Budgeting.
   c. Report of the Faculty Legislative Representative.

4. President’s Remarks – Ana Mari Cauce.

5. Requests for Information.
   Summary of Executive Committee Actions and Upcoming Issues of January 8, 2018.
   a. Approval of the November 13, 2017, Senate Executive Committee.
   b. Approval of November 30, 2017, Faculty Senate minutes;
   c. Special Olympics 2018 Policy Committee Update;
   d. Revised Classroom Scheduling Process;
   e. Elected Faculty Council Chair Representation on the Senate Executive Committee.

6. Memorial Resolution.

7. Consent Agenda.
   a. Approve Nominees for Faculty Councils and Committees.

8. Announcements.


10. Discussion Items:
    a. Office of Minority Affairs and Diversity 50th Anniversary.
       Rickey Hall, Vice President for Minority Affairs.

       Brenda Williams, Chair, Faculty Council on Multicultural Affairs.
       Angelisa Paladin, Chair, Faculty Council on Women in Academia.


12. Good of the Order.


Prepared by: Mike Townsend
Secretary of the Faculty

Approved by: Thaïsa Way, Chair
Faculty Senate

NOTE: If a continuation meeting is necessary to conduct unfinished or special business, it will be held on Thursday, February 1 at 2:30 p.m. in Johnson Hall 102.