Chair Dina Mandoli called the meeting to order at 3:02 pm.

Meeting Synopsis:
1. Approval of agenda, logistics of membership, introductions, announcements
2. Role of President’s Designee (Sutapa Basu)
3. Goal Setting for 2005-06 (Dina Mandoli)
4. Other Business

1. Agenda, Logistics of Membership, Introductions, Announcements

The agenda was amended and approved in the following order:

Logistics of Membership: Quorum, attendance, minutes

- Quorum – clarification needed on whether excused voting members are subtracted in quorum count formula;
- Important to let the Chair and permanent meeting recorder know via email if a member is not able to attend or will be late to the meeting in order to hold votes for a quorum;
- Faculty Council must follow Roberts’ Rules as we are considered a governing body;
- Failure to give notice of meeting time, place, agenda, and disability accommodations can result in a fine of $100 per meeting, per participant.

Introductions:
- Sutapa Basu, President’s Designee
- Carolyn Larson, Provost’s Office and recorder of minutes

Announcements:
- Town Meeting with Provost Phyllis Wise on November 3, 2005 from 3:30-5:00 in Kane Hall 120;
- Leadership, Community & Values Initiative is now online. Survey will be done every two years. The Council can bring input to this important initiative. We need to get the details of the survey for future discussion. Homework Assignment: Council members should read this initiative before the next meeting;
- Charge for Faculty Councils (Handout) – note it is quite different for a council vs. a committee;
- Office of Shared Governance – office is going through a restructure. Donna Kerr will explain what the changes mean and why they were done at the next meeting.

Email:
Dina Mandoli reminded the Council members that email is considered public record and caution should be exercised in the contents.

Valuable Resources:

- AAUP– covers faculty, salary and tenure issues
- AAUW – Women on Campus – online publication
- Equal Opportunity Office (EOO) website

Carolyn Larson will email the links to Council members.

Motions:

1. Chair Dina Mandoli made a motion that ex-officio members have the option to be voting members.
2. Chair Dina Mandoli will talk to Donna Kerr regarding a separate designation for Sutapa Basu's role as President’s Designee.

Both motions passed. Ex-officio members will be able to vote at the next meeting to allow time to be officially announced.

Vice Chair Position – Dina Mandoli expressed a desire for one person to move into a Vice Chair position. It would need to be a faculty member with tenure.

Faculty Council meeting information – Dina Mandoli expressed a desire to have one binder for each faculty member to house all their meeting information. Lisa Frenkel asked if the information could be sent electronically. Dina will follow up with Lisa as there are strict rules on what can and cannot be put on the Office of Shared Governance website.

2. Role of President’s Designee (Sutapa Basu)

Sutapa Basu distributed a memo from Provost Phyllis Wise to Faculty Council members explaining the role of the President’s Designee. Sutapa summarized her role as follows:

- A conduit and administrative liaison to the Council;
- To facilitate communications between the Administration and the Council;
- A shared partnership between the parties.

3. Goal-setting for 2005-2006 (Dina Mandoli)

Handout: AAUW Gaps in Earning (analysis of salaries nationally)

Homework Assignment: Read the report and be prepared to discuss at the next meeting. It does not tell us what is happening at the UW. This data can be found in EOO. We have a serious charge to make a report on what the gap in earning is at the UW.

Action Steps:

- Read the AAUW report in full;
- Form a small committee to look into the history and gather information on gender salary issues;
• Agree not to communicate until we are finished with our information gathering. Be mindful that individuals are not to be identified;
• Consider bringing in an outside expert and pay for an evaluation;
• Decide what information we want and how big – all of UW?
• Agree on structure to go forward.

Motion by Chair Dina Mandoli: Consider taking a hard look at gender salaries at the UW and how detailed we should be. The motion passed.

Action Steps:

• Form a sub-committee to look at what other universities have done outside the UW. Committee volunteers: Luanne Thompson, Oceanography, and Marjorie Olmstead, Physics.

• Form a sub-committee to look at salary history inside the UW and the Medical School. Committee volunteers: Nancy Robinson, Emeritus Faculty, Suzanne St. Peter, PSO, and Amanda Schivell, Genome Sciences.

Flexible Careers – postponed in Kate Quinn’s absence

Mentoring Portal – postponed; Dina Mandoli will report back as it moves forward.

4. Other Business

Sutapa Basu will be away for two months. Executive Vice Provost, Ana Mari Cauce, will attend the Council meetings in her absence.

Kate O’Neill, AAUW, will be at the December meeting. Come prepared to ask her questions relative to the AAUW report.

Meeting scheduling for the remainder of the year – Dina Mandoli

• Consider altering the day of the month but keep the same meeting time. Dina Mandoli and Sutapa Basu will send out a proposed schedule.

• Try to rearrange your schedules to attend the Council meetings. Meeting schedule will be discussed at the next meeting.

The meeting was adjourned at 4:36 pm. Minutes by Carolyn Larson, Provost’s Office.

Present: Faculty members: Borson, Frenkel, Gandara, Jones, Mandoli, Olmstead, Salas, Schivell, Spielberg, Tekkok, Thompson
President's designee: Basu
Ex-officio members: O’Konek, Redalje, Robinson, St. Peter

Absent: Faculty members: Cheng, Lewis
Guests: Kategaya

Excused: Faculty members: Ivory-Ndiaye, McPhillips, Poorkaj-Navas, Lettvin
Ex-officio members: Quinn

Guests: Carolyn Larson