Meeting Synopsis:

1) Call to Order
2) Approve February 13, 2012 minutes
3) Generate focused list of recommendations to the provost for NLF survey
4) Update on Faculty Matters Memos
   a. Follow-up on previous assignments
   b. Discuss where these should reside on UW website
5) Confirm timing for spring quarter meetings: currently 12:30 - 2:00 pm on Mondays April 9, May 7 and June 4.
6) Adjournment

1) Call to Order
Discussion began at 1:01 p.m., led by Sandy Silberstein.

2) Approve February 13, 2012 minutes
Minutes from the February 13, 2012 will be approved electronically.

3) Generate focused list of recommendations to the provost for NLF survey
Council members discussed recommendations from the Non-Ladder Faculty Survey to be presented to Provost Ana Mari Cauce at the next Council meeting. Suggestions were to focus solely on items which her role as Provost would allow her to address, and taking an approach of either prioritizing specific items or providing an entire list list of items for her. The Council agreed that it should send preparation materials to Provost Cauce prior to the meeting in order to best use time during the meeting.

One manner of structuring questions noted to be dividing such questions into “areas to develop and areas to implement.” Another way of discussing recommendations could be done through classifying recommendations based on the amount of funding or leadership necessary to achieve goals. Silberstein offered to send a draft of the questions to be posed to council members. Members expressed interest in understanding what continuity will be given to the efforts of the Non-Ladder Faculty Survey, and whether the President’s Advisory Committee on Women in Academia would be reinstated. Concerns were raised at how to best provide non-ladder faculty the opportunity to address pertinent issues within faculty governance mechanisms.
4) **Update on Faculty Matters Memos**
Council members briefly updated on the status of mentor memo drafts and a deadline of the week of April 23rd was agreed upon for drafted memos. Consideration regarding where mentor memos would be stored was postponed.

5) **Confirm timing for spring quarter meetings:** currently 12:30 - 2:00 pm on Mondays April 9, May 7 and June 4.
Council members agreed that they will have availability for the current schedule Spring quarter. Remaining members will be requested to confirm their availability via email.

6) **Adjournment**
Meeting was adjourned at 2:03 p.m. by Chair Olmstead.

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*Notes by Jay Freistadt, Faculty Council Support Analyst. jayf@u.washington.edu*

**Present:**
- **Faculty:** Olmstead (Chair), Mescher, Silberstein
- **President’s Designee:** Neff
- **Ex-Officio Reps:** Coney
- **Guests:** Basu

**Absent:**
- **Faculty:** Habell-Pallán, Anzai, Iarocci
- **Ex Officio Rep:** Hanson, Cook, Raftus