Chair Sandra Silberstein called the meeting to order at 3:35 p.m.

The proposed agenda was to read Kate Quinn’s two preliminary reports on the lifecycle of a female faculty member (from FCWA survey results and other studies on women at UW) and strategize about them.

Chair Silberstein welcomed Bertha Barriga, the council’s new Retired Faculty representative.

The minutes for December 11, 2009 were approved as submitted.

Silberstein explained that Kate Quinn would be able to attend their February meeting and that her ability to continue helping them will be limited because of her current work schedule. Silberstein gave an overview of the council’s survey project for Barriga, explaining how Quinn has drafted the baseline report from various studies in response to their request for more data on baseline units such as promotion and tenure. She noted that Quinn had a list of questions about the draft report. She asked council members what they wanted the report to look like. Silberstein expressed her concern that in its current form the report reads like a series of unmotivated observations, with no summary. The report needs an executive summary, which Silberstein will write with Quinn.

Silberstein suggested that members look at the longer report, “Preliminary Report: FCWA Survey of UW Faculty Careers and Workload” and go through it section by section. Council members discussed overall strategy. Silberstein commented on Quinn’s interpretation of the baseline report by women faculty on child care, and how it seems that it is not mentioned when they come to UW, but rather is noted as important when they leave. It was pointed out that the impact of the lack of availability of childcare was perceived negatively by most people in the survey. Members discussed language in the summary on the positive and negative factors identified by newly hired women faculty in their decision to come to UW. There was agreement that some of the report needs better explanation.

Silberstein alerted members to the fact that they will need to be efficient with Quinn’s time. She noted that the report is not ready to be sent out, and they want to get it ready soon to send out to thank survey respondents. Recommended changes to the report were:

- It needs an executive summary.
- It needs more gender break down throughout.
• The comments need to correspond with the tables.
• It also needs a narrative to answer the question, “what story does this tell us?”

Silberstein noted the two charts, on benchmarks and career trajectory, that were the basis for the survey on the lifecycle of a faculty member. She asked the recorder to send a copy of the charts to Barriga. Silberstein then reviewed the basic career categories from the benchmark chart, and the sources of data available to support them. Homework, she noted, would be a rewrite from Quinn, if she has time, and from her, looking though everything they have to date.
The meeting was adjourned at 5:00 p.m.

Minutes by Melissa Kane, Faculty Senate, mmkane@u.washington.edu

Present: Faculty: Baltan Brunet, Habell-Pallan, Olmstead, Silberstein (Chair)  
President’s Designee: Basu  
Ex Officio Reps: Yorks, Barriga  
Regularly Invited Guests: Gandara  

Absent: Faculty: Heitkemper, Iarocci  
Ex Officio Reps: Guillen, Carrigan, Yee  
Regularly Invited Guests: Quinn