August 28, 2017

Rich Christie
Chair, Faculty Council on University Facilities and Services

Dear Professor Christie:

The Faculty Council on University Facilities and Services is charged with responsibility “for all matters of policy relating to university facilities and services such as building needs, space utilization, supplies and equipment, administrative services, and parking and traffic problems” (Faculty Code, Sec 42-39). Activities historically performed include monitoring existing and proposed capital projects, transportation updates, and classroom initiatives, by way of inviting key stakeholders and administrators to meetings for providing supplementary information, and for receiving council feedback and guidance on topics at-hand.

Our recommendation is that the council identify specific goals that can be accomplished by the end of the 2017-18 academic year.

The Senate office did a background review to help identify goals for your council. This included review of minutes from last year’s meetings, review of discussions at Faculty Senate meetings, and selected outreach for topics. Recommended goals and / or topics for discussion include:

- Monitor existing and proposed capital projects.
- Conduct annual classroom review.
- Receive annual transport services review.
- Monitor impacts of capital budgets on academic mission.

After your first council meeting we will be available to discuss the goals your council identified. Thereafter, we will post your council’s goals on the Faculty Senate Website to communicate the important work you are doing on their behalf.

Sincerely,

Thaïsa Way
Chair, Faculty Senate
Professor, Landscape Architecture

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