Chair Cathryn Booth-LaForce called the meeting to order at 9:02 AM

Meeting Synopsis:
1. Call to order and approval of agenda
2. Approve minutes from 14 November 2006 FCR meeting
3. Announcements
4. Update on action items from 14 November 2006
5. Requests for Information and Updates
   a. Update – Office of Research (Mary Lidstrom, Vice Provost for Research, Office of Research)
   b. IPMAC update (James Severson, Vice Provost, Intellectual Property and Technology Transfer)
   c. Business Services Division Customer Satisfaction Survey results (Sandra Lier, Associate Vice President for Business Services; Carla Helm, Interim Director of Purchasing and Stores)
6. Discussion
7. New Business
8. Adjournment

1. Call to order and approval of agenda
Cathryn Booth-LaForce opened the meeting by asking members for approval of the agenda, which was approved.

2. Approve minutes from 14 November 2006 FCR meeting
The minutes were approved as written after making one minor edit.

3. Announcements
Cathryn welcomed a new representative to the Council, David Foster, from the UW Retirement Association. He was attending via teleconferencing. Cathryn also welcome James Severson, Vice Provost from UW Tech Transfer who joined the meeting to talk to Council members about the Intellectual Property Management Advisory Committee (IPMAC). Cathryn also welcomed Sandra Lier, Associate Vice President for Business Services and Carla Helm, Interim Director of Purchasing and Stores. Sandra Lier and Carla Helm came to give Council members an update on the results of the Business Services Division Customer Satisfaction Survey.

4. Update on action items from 14 November 2006
Mark Haselkorn reported that they have 16 people on the Interdisciplinary Research Committee. This creation of a cross-campus committee to explore and make recommendations on institutional change in support of interdisciplinary research will represent faculty perspectives on research issues, and build on and coordinate with the Provost's Committee on College and Schools Organization and the Graduate School's Network of Interdisciplinary Initiatives (NII). Mark said that this is quite an impressive busy group of people that have come together.

Cathryn talked about that the lack of general lines of communication between the faculty and FCR. Generally, faculty issues come to FCR via emails or calls to her, or to other members. In an effort to hear more from faculty and to communicate with them more frequently about research issues, Cathryn approached Donna Kerr, Secretary of the Faculty, about the idea of using the Faculty
Councils associated with the various Schools and Colleges as a conduit. Donna thinks that this is a great idea, and so Cathryn is implementing it.

5. Requests for Information and Updates

a. Update – Office of Research
Mary Lidstrom gave the council members an update on the UW Tower properties. She had just taken a tour of the day before and was pleasantly surprised to see how the cubicles had been refurbished, the noise level seemed muted and there were two big floors that do have some closed offices. There is a 200 seat auditorium.

While Mary was talking about her tour of the towers, David Foster wanted her to give him an explanation of the UW Towers since he has been out of the loop. Mary explained it is the Safeco Building located on 45th and was recently purchased by the UW. This building has 22 floors including a lobby and sub-level floors. It is primarily an open-office floor plan throughout, with about 50 people per floor. The views are amazing since the Safeco Building is one of the tallest buildings on the Ave. The top floor has very up-scale offices with amazing views.

Daniel Vogt wanted to know if parking would be a problem. Mary wasn't sure about the number of parking spaces but they do have underground parking.

There is a huge cafeteria that probably has about 300 tables and a VIP dining room. Mary felt that this area would probably be made into a smaller area for eating with maybe just a snack bar and tables for people to eat their lunches.

Mark Haselkorn wanted to know if there would be shared spaces. Mary doesn’t have a feel for what density of shared space would be feasible. They do have some small rooms that could be used for interviewing, perhaps with a sign-up system.

The UW properties actually include six buildings, two parking garages and two surface lots – not to mention what is now the International House of Pancakes (IHOP) restaurant. All are located within a few blocks of campus. However, the lease on the IHOP will be up in May 2007 and the management has indicated that they will not renew the lease.

The timeline for moving in is still a little over a year away, probably January 2008.

b. IPMAC Update
James Severson, Vice Provost for Intellectual Property and Technology Transfer, gave council members an up-date on the Intellectual Property Management Advisory Committee (IPMAC). Larry Snyder who is Chair of IPMAC was unable to attend this meeting. Ronald Stenkamp is a representative to IPMAC.

Jim Severson told the council members that IPMAC was established in the UW Patent and Copyright Policy and since 2003 advises the Vice Provost for Intellectual Property and Technology Transfer. Prior to that, IPMAC was an advisory council for the Vice Provost for Research. In 2003 there was a revision of the patent policy. Last year, IPMAC heard from several groups that are concerned about access to therapies in other countries, and in access to medical tests in the U.S.

Our mission at the UW is to develop knowledge and disseminate the research of faculty, students and staff to the broader national and international community. The University is obligated by the Bayh-Dole Act and other directives to pursue the commercialization of its intellectual property. In
the process, we need to maximize societal benefit of technology, in some cases through placing work in the public domain or by broad non-exclusive licensing. Maximizing license revenue can come into conflict with the goal of maximizing the availability and broadest use of UW technology.

IPMAC recommends that the UW affirm that its primary goal in technology transfer is to maximize the worldwide use of societal benefit of its research and technology. By recognizing the potential challenges of implementing this policy, IPMAC also recommends that in specific situations where conflicts between societal benefit and commercial interests arise it is appropriate to appoint an ad hoc committee of knowledgeable faculty to examine the proposed agreement and make recommendations.

Finally, to aid in assessing the impact of this policy, IPMAC requests that they be informed annually about licensing agreements and/or other IP decisions affected by this policy.

Mark Haselkorn thought that this was worded very nicely, and wanted to know if we could share this information with our counterparts. Jim said he would send the link or word document to Cathryn to pass on to the Council members.

Gerald Miller wanted some examples where there have been some problems. Jim Severson gave the example of Lab Medicine where a gene test for an inherited disease had an Exclusive License Agreement with an East coast company and to run the test you had to go to that company only. Other labs would like to be able to run these tests too, so crafting a license that will work for everyone geographically and not have to depend on a company way across the country would be beneficial for everyone.

One council member wondered at what point does this resolution apply to licensing. The resolution applies to licenses that are negotiated by UW Tech Transfer. However, this office does other agreements too, such as non-disclosure agreements that are related to technology transfer. Out of about 150 license transactions in fiscal year 2006, only about a handful would fall under this resolution. Invention disclosures should be sent to the UW Tech Transfer if a faculty member feels that they have made an invention. The Office of Sponsored Programs and the UW Tech Transfer have the authority to sign these agreements.

Cathryn wanted to know if Jim Severson needed some type of endorsement from the FCR regarding this resolution which was approved by the Provost and passed by IPMAC. Jim told the council members he was mainly there just for clarification and knowledge since the Provost thought it would be good for him to present this information to the FCR. This resolution will have the potential to be able to share with others and affirm its primary goal in technology transfer is to maximize the worldwide use and societal benefit of its research and technology.

c. Business Services Division Customer Satisfaction Survey Results
Sandra Lier, Associate Vice President for Business Services and Carla Helm, Interim Director of Purchasing and Stores, came to present the results from their Business Services Customer Satisfaction Survey results. They conducted their first customer satisfaction survey back in 2003. The next survey was done by an outside firm. The 2006 Customer Satisfaction survey conducted for the University of Washington Purchasing and Stores Department was conducted among customers from six separate customer lists. Customers were selected randomly except for MOU contacts, PI or Client Outreach Program clients. A total of 2,940 customers received an e-mail invitation to participate in the survey, and of those customers, 766 completed the survey. They surveyed a broad group of customers. The Stores section had about a 25% response rate.
• Some areas of improvement were concerns regarding the web information not being user friendly. The web design is being done by Publication Services. The goal is to make the web pages more user-friendly and have more useful information.

• There also seemed to be some frustration and confusion around the Purchasing/Payables process (shared processes), where things get “ping-ponged” back and forth between the two departments. They have teams working on these shared processes.

• Campus clients would like more authority to purchase higher-value items. There are statutory regulations – however, a program will be created to deputize and authorize clients to be able to make some purchases over the $3,000 limit, within some established parameters, and with appropriate training.

• There is a perception of a lack of understanding of the needs of clients. They have created a new client manager position to provide increased outreach and training to clients. They hope to establish better communication to clients through this program.

• Clients feel that there are inconsistencies in staff knowledge – they are developing a program to expand technical skills of buying staff.

• They are improving the eProcurement system – now offering better pricing and more contracts.

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• The next upgrade in eProcurement (ARIBA) will be to be more like Amazon.com – but taking into consideration that we have complexities such as budgets and authorizations, etc.

• They will continue to look for opportunities to improve services to campus clients.

Every three years they go through an audit process by ONR. The UW Purchasing Department recently went through a successful Contractor Procurement System Review (CRSR) audit. The result is that the UW’s purchasing system has been approved by the federal government for another three years. The feds were pleased with our overall procurement operation. By having a federally approved purchasing system, our ability to obtain federal grants and contracts is greatly enhanced. An approved purchasing system means that we are in compliance with federal procurement statutes and UW purchasing policies and procedures.

6. Discussion
Gerald Miller brought up the topic of paying grant-funded employees’ accrued sick leave and annual leave when they retire, which is a hardship for grants that have to pay out this money in addition to spending money on staff to replace retirees. This is a state-wide problem and Sue Camber explained that this is a problem that they have been working on. In fact, we talked about this last year in FCR. There are several plans being investigated. Sue Camber will be providing an update about this issue during Spring quarter.
7. New Business
Donna Kerr, Secretary of the Faculty, has asked Cathryn Booth-LaForce to stay on the Faculty Council on Research for one more year so she can complete her 2-year term as Chair. This was an issue because this is Cathryn’s sixth year on FCR and that is the maximum appointment. Last spring, FCR voted to increase her appointment to seven years so that she could continue as Chair for the second year of her term.

8. Adjournment
The meeting was adjourned at 10:10 AM. Minutes by Peggy Fanning

Present: Faculty members: Benner, Booth-LaForce, Haeseleer, Haselkorn, Miller, Schwartz, Stenkamp, and Vogt
President’s designee: Lidstrom
Other ex officio members: Ashby-Larrabee, Foster

Absent: Faculty member: Fluharty, Khagram, Kiyak, and Wright
Ex-officio members: Barker, Lovell and Welton

Guests: Sue Camber, Carla Helm, Peggy Fanning, Sandra Lier, Barbara Perry, James Severson, and Carol Zuiches

Faculty:
Greg Benner, Education, Tacoma
Cathryn Booth-LaForce, Nursing – Chair
David Fluharty, Marine Affairs
Francoise Haeseleer, Ophthalmology
Mark Haselkorn, Technical Communication
Sanjeev Khagram, Evans School of Public Affairs
H. Asuman Kiyak, Dentistry
Gerald Miller, Physics
Ilene Schwartz, Special Education
Ronald Stenkamp, Biological Structure
Daniel Vogt, Forest Resources
Richard Wright, Linguistics

Ex Officio:
Suzette Ashby-Larrabee, PSO Representative
Theresa Barker, GPSS Representative
McKinley Smith, ASUW Representative
David Foster, UWRA Representative
Mary Lidstrom, Vice Provost for Research
David Lovell, Legislative Representative
Nanette Welton, ALUW Representative

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