The Faculty Council on Research met on Friday, January 7, 2005, at 8:00 a.m., in Mary Gates Hall 420. Chair Brent Stewart called the meeting to order at 8:10 a.m.

Synopsis:
1. Comments, Announcements, Agenda, December 6 minutes
2. Requests for Information
   a. UWise demonstration and discussion
3. FCR focal areas for this academic year

Comments, Announcements, Agenda, Approve December 6 minutes
The agenda was approved. The minutes of the last meeting were approved with revisions. The agenda sheet has been revised to provide space to allow council members to take notes.

Stewart announced that Lea Vaughn is looking for people to be chairs of councils. Cathryn Booth La-Force is the vice-chair of FCR and is willing to be chair. Stewart is also willing to continue as chair another year; this was fine with everyone. Stewart will work with Booth-La Force on this. Ross Heath said his personal preference is for a council chair to serve for 2 years. Mehmet Sarikaya volunteered to be a future vice-chair.

Theresa Barker, GPSS representative, asked about staying on the committee longer as she did not get on until the middle of last year. She should take this up with the GPSS Board, as they do the nominating for their ex officio members.

UWise demonstration and discussion
Malcolm Parks introduced a multi-faceted demonstration of UWise, an electronic system designed to manage Human Subjects reviews at the UW.

Karen Moe, Assistant Director for the Human Subjects Division (HSD), said that HSD processes about 3,000 applications each year. Current statistics for turnaround time for Human Subjects review have improved from an average of 44 days down to the current 26 days. The target is to achieve a three working week (15 day) turnaround time.

Sharon Smith, the primary trainer for UWise, gave FCR members a brief introduction to the Web-based UWise system, which creates, routes, reviews, and manages applications from researchers to the UW Human Subjects Review Committees. Review of the system began in 2001, with the UW working with the vendor to customize the system. UWise was turned over to the UW in February, 2004, and training for a small group of participants began in July 2004. Phase I of campus-wide training was implemented in December, 2004, with full deployment scheduled for Spring, 2005. There are also a few researchers overseas, developing applications and testing the system.

HSD's goal is to get a project through the system as quickly as possible, while ensuring that due diligence is done and the application is in compliance. Some of the delays in approving an application come because those whose approvals are required by regulation might not do so in a timely fashion. The UWise system tracks where an application is in the process, and allows email reminders to be sent to approvers who are delaying the process. But it is important to remember that the system cannot set departmental policy – it is designed to move applications through the HSD process, not to govern the work of departments.
Beta testing of UWise has focused on moving one application through all committees to see how the process worked for each one. Smith showed the areas they track: Research/Preparation, School/Dept Approval, HSD Central Staff, Assigned to Committee, Research Review, Assigned to Agenda, Approved w/Contingencies. Committees meet every other week. The first step is to get assigned to a committee, but then the next important step is to be assigned to a committee’s agenda.

Diane Morrison mentioned that the graduate students in her school were the fastest to start using the system - it might take more time for others to start using it. Smith said they have had a balance of participation from faculty, students, and researchers.

Smith showed the public view of UWise, commenting that not only will there be classroom instructional sessions, but there are also very good online training formats. They have several .pdf formats, and online tutorials for training.

Chris Naslund gave a training demo, showcasing UWISE features that allow the PI to create the application, and to delegate some functions to others via a staff list. The online forms are redesigned versions of the paper forms. Stewart asked a question on the program modifications. If we are a part of a consortium and we make changes, when the software is upgraded, do we lose our work? Jim Kresl, Office of Research, said that we have a list of the components and they lay out a road map so nothing will be lost or obsolete. They are working well with the vendor. Stewart asked about effort certification. Sue Camber replied that there is some group effort to come to solutions on FEC. They have not eliminated any options that we have developed in house.

Moe mentioned that the Office of Sponsored Programs (OSP) is having an Open House on January 28 and all are welcome to attend; OSP is now located on the third floor of 45th Street Plaza, corner of 11th and 45th street (1100 NE 45th Street, Suite 300).

**Report on Classified Research Proposal**

Asuman Kiyak reported that Bob Miyamoto’s classified research proposals are pending, and she expects the subcommittee to meet shortly. They will forward their recommendation via email for an up or down vote, and ask that all FCR members give them a quick turnaround.

Brent wanted to create an OSP-sponsored form that would help the PI provide all relevant information for the FCR subcommittee on Classified, Proprietary and Restricted Research, to speed the deliberation process.

**Three FCR focal areas for this academic year**

Stewart mentioned cloning, stem cell research, and libraries as three important focus areas that might benefit from attention by FCR subcommittees. Stewart acknowledged that the Libraries are not the Council’s domain, but he wants to investigate whether the Libraries' money should be reapportioned to support those areas where the money comes from. He will contact Faculty Council on University Libraries Chair Seelye Martin to see whether FCR might meet with FCUL. Stewart and Bob Franza would serve on a subcommittee; others are welcome.

Asuman suggested getting topics, such as the drop in international student applications, from Barbara Perry’s letters. FCR could take some of Perry's issues and do a survey of faculty.

Sarikaya agreed we are getting many fewer grad students applications from foreign countries and he felt it was a life or death situation to universities. It would be good to have a focus group on this topic; maybe someone from foreign scholars could come and talk. Teresa Barker (representing grad students) said that she knows of international grad students who are afraid to go home because they do not feel they will be able to
come back. Some are going through Mexico in order to come back. Stewart suggested creating a subcommittee on the topic and having someone take charge.

Sam Dworkin wanted FCR to take up the politicizing of the process of reviewing NIH grants, and make sure we had taken a position on this and expressed it to Barbara Perry.

Sarikaya is concerned about the large numbers of inventions that are not being patented and protected. He wants to know why. Mac suggested FCR get people from Tech Transfer to come talk, Jim Severson and Paula Szoka. The UW is actually in the top 10 for licensing and disclosures. The office has been reforming itself.

Stewart asked all members to contact him with any topics of concern to researchers – he will have someone come in and talk to the group about these issues. It might be wise to have a standing spot on the agenda for outside speakers. Perhaps Barbara Perry could come and address in more detail issues such as licensing genomic inventions, American Physical Society, Bush to Mars, and scientific research.

The meeting was adjourned at 9:30 AM. Minutes by Linda Fullerton, Recorder, from Tasha Taylor's notes.

Present: Professors Heath, Kiyak, Kumar, Miller, Morrison, Sarikaya, Stewart, Tolnay, Vogt, Ashby-Larrabee
Ex-Officio Blake, Dworkin, Camber, Kahl, Hogan, Parks, Zuiches, Barker

Absent: Professors Benner, Booth-LaForce, Franza, Haeseleer, Rasmussen
Ex-Officio Stygall, Fredericks

Guests: Karen Moe, Assistant Director, Human Subjects Division
Jim Kresl, Director, Research Information Services, Office of Research