Mary Pat Wenderoth called the meeting to order at 2:35

1. Approval of Minutes
   January 18, 2007 minutes approved as written.

2. Recognition of Teaching
   The committee drafted two letters from the Dean and Vice Provost of Academic Affairs; one to ask chairs what they are doing to recognize faculty, and a letter to acknowledge DTA nominees. Committee members are also exploring awards given in other departments and ways to connect with Teaching Academy. The Teaching Academy web page used to reflect department awards, but it was very time consuming to coordinate with departments to maintain up-to-date information. Some suggestions for the future include:
   
   - List links to department web pages that recognize good teaching
   - Ask Teaching Academy to consider acknowledging departments that recognize faculty

   The committee will continue conversations and gathering data. The council discussed the process for putting forth nominations. Some departments send all of their nominations while others may send the top two or three. How should the council decide which nominees to acknowledge? This discussion will be on-going.

   **Action Item:** Follow-up with Ed Taylor on sending nomination letters. Ed can discuss this topic with the Board of Deans and request a meeting with department chairs.

3. Teaching and Learning Consortium
   The will be Friday afternoon workshops during spring quarter in the Peterson Room, and two workshops in winter quarter. The subcommittee is working on the theme for next year.

4. Scholarship of Teaching and Learning
   The spring event which focuses on sharing teaching innovation is scheduled for April 24, 2007 in the HUB ballroom. Deadline for submissions is March 5.

   **Action Item:** Jerry will send a 1-2 week reminder notice.
5. **Assessment Subcommittee report**
The Collegiate Learning Assessment is a national test used to access undergraduate student learning. Each UW department should develop learning goals and determine how to evaluate their student. The language in the cover letter raised a question about the difference between assessment and accountability. The purpose of assessment should be to improve teaching and learning. Some departments tie assessment to accreditation. The subcommittee will review the language for the flavor and message, and possibly re-word the summary to make the goal clear.

Meeting adjourned at 3:47. Monica Banks note-taker, Undergraduate Academic Affairs.

**Present:**

*Faculty members:*
Edgar, E.
Martin-Morris, L.
Salehi-Esfanhani, H.
Underwood, D.
Ward, D.
Wenderoth, M.

*President’s Designee:*
Taylor, E.

*Members of Representative Groups:*
Holmes, J.

*Regularly invited guests:*
Alka, A.
Lowell, N.
Jacobson, W.