Meetings Synopsis:
1. Approve Agenda
2. Approve minutes
3. Chair’s Announcements
   a. New PSO representative
4. Open Announcements
5. Committee updates for the following issues:
   a. Plagiarism
   b. Wireless Implementation/Policy
6. New Business

1. The agenda was approved.

2. The minutes from January 9 were approved.

3. Chair’s announcements:
   • Elizabeth Campbell and/or Robert Corbett will be the PSO representative.

4. Open Announcements: None

5. Committee Updates.

   • Plagiarism update:
     o Berger is the lead of the plagiarism sub-committee. Berger shared an e-mail he received from Christopher Eliot who uses Turnitin.com regularly to detect student plagiarism. Mr. Eliot explained how the service works for him at Hofstra University. Berger would like to move forward and recommend a service like Turnitin to help detect plagiarism. Berger asked where do we go from here and how do we move forward? Since we have back-up materials and have had discussions, can this committee write a recommendation and submit it to the Faculty Senate?

     o There was further discussion about student consequences and what would the university do with students who plagiarize. Kaminsky stated that the role of this committee is to write a recommendation for the Faculty Senate. The subcommittee members who will write the recommendation are Arnie Berger, Werner Kaminsky, Cara Lane, and Kalpana Kanal. They will also
investigate who to write to, who to discuss this with, and what information they want to present in the recommendation.

- Action Items: The subcommittee will write the recommendation and forward it to the Faculty Senate for their input and opinion. At the next FCET meeting, members will evaluate the progress of the recommendation and decide if we can invite Turnitin.com to the UW for a presentation of their services providing there is approval from the Faculty Senate. Berger suggested that the April FCET meeting would be a good time for a presentation to FCET, the Faculty Senate, and ethics groups by Turnitin.com.

- Wireless update:
  - Classrooms are being fitted for wireless use but there is no written policy.
  - Berger stated that UW Bothell has wireless but the only policy for students is to not disturb the class. Students can access anything on their laptops during class sessions. Instructors do not want to lose control of the classroom and would like the ability to turn wireless capabilities off but it is not possible.
  - Tweedie believes that there is a much larger issue with the renovation of classrooms. New technologies are being added to classrooms without any input or consultation with the instructors who use them. Many instructors would like some kind of impact during the design phase.


The meeting was adjourned at 10:30 a.m. Minutes by Coralie Watters, Administrative Assistant, UW Educational Outreach.

Present:
  Faculty members: Berger, Tweedie, Gravlee, Leggott, and Kaminsky
  President’s designee: none
  Ex officio members: Corbett, Ward, and Mart
  Guests: none

Absent:
  Faculty members: Spielberg, Miller, Conroy, Kanal, Brixey and Morton
  Ex-officio members: Shaw, Lewis, and Szatmary