FS Safety Team Meeting  
December 15, 2015  
FS Training Center: 10:15am-11:45am

Minutes taken by Stacey Sowers

Attendance
Present: Ming Jue, Neil McLeod, Francisca Flores, Stacie Smith, Mike Henricksen, Geoff Hallett, Barb Brown, Stacey Sowers, Sterling Luke, Marcel Meade, Chris Pennington, George Ceratto, Mark Miller, Mike Hilton, Tom Pittsford, Daniel Jung, John Salvesen, Joles Tahara, Troy Swanson, Gary Bangs (EH&S rep)
Absent: Tracey Mosier, Elsa Araya, Mike Nguyen, Rebeca Tesfamariam, Lloyd Claassen, 86 TS Admin Rep, Sampaguita Casila, Shannon St. Clair, Shop 54 Construction Rep, BSD Area G Rep, Jack Nolan, Joseph O’Conner, Steve Smith, UWPD

Stacie Smith was recently hired as a Seismic Resilience Program Manager with Emergency Management.

Review of November Minutes
Approved without changes.

Finance and Facilities Safety Committee
October and November minutes were approved. The committee reviewed accident reports. No new business discussed.
An exterior masonry renovation project at Clark Hall included installation of scaffolding. Shop 18 hired contractors who installed scaffolding during a windy week. L&I states that you are not supposed to work on scaffolding or cranes during winds above 35 mph. Gusts occurred from 50-60 mph. Ron Fouty from Capital Projects office was contacted. Contractors weren’t following L&I scaffold erection rules. They did not wear proper PPE, hardhats, or block off the area. One worker on the fourth level, who was not wearing a hard hat, dropped a piece of plywood down to the ground. Sterling saw this happen, and stopped the project. Everything had been set up correctly the first time the contractors came in, but not when they returned a second time to fix problems. We are trying to set up a standard operating procedure to install signs that indicate who to contact in the event of any issues with a project. Tracey Mosier and others had to spend hours trying to find out who the responsible UW group was for the project. There should be a sign describing the contractor’s project and UW person in charge: Who the contractor is, what is happening, and who to contact in case there are issues. We cannot direct contractors how to do their work; we can only advise of the regulatory requirements. Is there a contractor report? Ming Jue indicated that one is generated in FMC.
In the past there was a safety issue at Hillrest with contractors. Four months of equipment being housed on a parking area left fluids that leaked from generators. During a steam-cleaning of the blacktop, oil rose out of the asphalt. 40 gallons of oily greasy water was collected by Sterling Luke. Large cracks were also caused by the contractors.

January Monthly Departmental Meeting Safety Topics
- **Accident Reporting/OARS**  
  Supervisors should report any 2015 accidents or incidents by the end of January (date to be confirmed by Chris Pennington).
  Stuart Cordts, from EH&S, is retiring at the end of February.
  If you are injured on the job, you can file a worker’s compensation claim.
Employees who submit an OARS report no longer need to contact EH&S to complete the OSHA 300 portion.

- **Driver License Verification**
  Anyone who drives a UW vehicle needs a valid driver’s license. Notify your supervisor if anything changes with your license (suspension, expiration date, etc.)

**Review of November Accident Reports**

- 2015-11-066: Kevlar gloves are available that go up to your elbow. The carpet layer was using a dull blade, requiring heavier pulling motions. Keep your blades sharp. Be aware of scattered razor blades around dumpster areas. Is there a protocol for sharps on trucks aside from needles? All workers need to adjust their most hazardous ongoing activities. Keep your body out of the line of fire. Are there any pieces of PPE that might overlap between gardeners and carpet layers when using sharp equipment?
- 2015-11-060: scaffolding incident. Refer to F2 notes previously stated in these minutes.
- 2015-11-084: UW Van was struck by another car pulling into traffic on a Seattle city street. UW Police was called. UWPD said driver should call Seattle PD. Seattle PD said they should call UWPD. Do Seattle police handle west of 15th? Did they reach the correct police department? UWPD maybe should have forwarded this to Seattle Police. Report done for CEI does not connect with OARS report. How do you define campus for involvement of UWPD? UWPD did not have a record of this dispatch. Was the accident report filled out correctly? Call UWPD to confirm jurisdiction boundaries. You can report unsafe driving of UW vehicles to Fleet Services and/or UWPD.
- 2015-11-058: Wearing safety glasses is a good idea, but not enough. Safety goggles are preferred, or safety glasses plus a face shield. Grinding/boring is one of the biggest hazards for locksmiths.
- 2015-11-011: Trailer grease created a slippery surface. How did the grease get on the ground in the first place? Was the grease coming from the truck? Housing & Food Services owns these vehicles. Check with Tracey about frequency of cleaning.
- 2015-11-017 & 040: Power plant employees with hearing loss: EH&S is following up. Remind people about solvents, CO, and activities outside of work that can lead to loss of hearing. An engineering student is working on a solution for muffling the sound for backpack leaf blowers. The legal limit is set at 90 decibels (dB), but science has found hearing loss can occur when exposed to 80 dB over a long period of time

**EH&S Report – Gary Bangs**

We have started air monitoring for silica dust at Clark Hall. Hopefully the new masonry equipment is creating less dust. Joe Grojean is collecting asbestos air monitoring information to use for negative exposure assessments.

**New Business**

- What is the definition of substantial footwear? See FS Work Practice here: [https://www.washington.edu/facilities/orgrel/safetypractices/foot](https://www.washington.edu/facilities/orgrel/safetypractices/foot)
- The UW Tower has a caged storage area near the loading dock by the garages. What group moved in here? Transportation helped this group move in under the ramp that comes down.
- Notify Saeid about significant or long-lasting floods to assess potential mold problems inside buildings.
• This is the last FS Safety Team Meeting of the year. Wear reflective clothing at night. Walk and drive slower than usual when on campus due to lower natural lighting this time of year.
  • **Our January 2016 meeting is scheduled for the 19th.**

**UWPD Report**
No officers present.