UNIVERSITY OF WASHINGTON

HOT WORK PERMIT (For use outside of welding booths)

ENVIRONMENTAL HEALTH AND SAFETY

WELDING/CUTTING/OPEN FLAME

Type of Hot Work	Project or Work Order Number	Start Up Date	Expiration Date	Today's Date
Job Supervisor	Phone Number of Job Supervisor	Location of Job		
Person Performing Hot Work		Name of Fire Watcher		

Yes	Not Applicable	
☐	☐	All welding/cutting/open flame equipment is in good repair.
☐	☐	A minimum 4A 60BC fire extinguisher (10 lb. ABC) is in the work area until the project is completed.
☐	☐	Verify the atmosphere is free of flammable vapors.
☐	☐	Remove all flammable and hazardous materials within 35 feet of the site.
☐	☐	All combustibles within 35 ft. relocated or covered with a flame retardant material when cutting and welding, (10 feet for other open flame operations).
☐	☐	Combustible walls are protected.
☐	☐	Combustible floors are wet down, covered with wet sand, or suitable shield.
☐	☐	Openings or cracks in walls, floors and ducts are tightly covered with noncombustible material.
☐	☐	Pipes or other metal that penetrates walls are protected with noncombustible material.
☐	☐	Conveyor systems are covered with noncombustible material.
☐	☐	Nearby personnel are protected from heat, sparks, slag and intense UV light.
☐	☐	Sprinkler system is in service.
☐	☐	Sprinklers and fire alarm equipment are protected from false discharges and alarms.
☐	☐	Trained fire watcher is on location during work and for 1/2 hour after. (See back of form)
☐	☐	OK to start work.
☐	☐	Fire checks are made on half hour intervals for 4 hours after completion of work.

1/2 HOUR FIRE CHECKS

Hot Work Start Time:	☐ AM ☐ PM	Initials of Fire Watcher:								
Hot Work End Time:	☐ AM ☐ PM	Enter Time of Check:								

☐ Protection is removed from sprinklers and fire alarm equipment (at end of job).

HOT WORK COMPLETED

Signature of Job Supervisor

Date of Signature

ORIGINAL - Job Supervisor, **COPIES TO** - Department Safety Officer and EH&S, Box 354400

Fire watcher must have fire extinguisher training from Environmental Health and Safety!

- **Get to a safe place.** Get away from the fire.
- **Dial 911** You can use that from any phone.
- **Tell them the problem.** Also tell them if anyone is hurt or trapped.
- **Tell them where it is.** Give them the address/building/cross street/room number. Tell them whatever they need to find it.
- **Give details.** What is on fire? Is anyone fighting it?
- **Answer questions.** Answer any questions the dispatcher has as best you can.
- **Don’t cut them off.** Don’t hang up until the dispatcher does. Stay on the line until they say enough.