Members and Alternates Present
Pat Cowen, University Park
Betty Swift, Portage Bay/Roanoke Park
Kristen Curry, Laurelhurst CC
Mathew Fox (Co-chair)

Chris MacKenzie, Wallingford CC
Mathew Stubbs, UW At-Large
Elain King, Montlake CC
Eric Larson, Roosevelt Neighbors Alliance

Staff Present
Steve Sheppard, City of Seattle, DON
Scott Kemp, City of Seattle, DPD

Theresa Doherty, UW
Jon Wetzel, UW Capital Projects Office

I. Opening of Meeting/Approval of Agenda/Housekeeping

A. Approval of Minutes for Meeting 100 – The minutes for meeting 100 were approved with minor changes mainly concerning the spelling of presenter and place names.

B. Approval of Agenda – The agenda was approved with the addition of a brief discussion of the format for e-mail notifications.

C. Format for E-mail Notifications - Steve Sheppard noted that some members had asked for clarification concerning the use of blind carbon copying in the e-mail notices for CUCAC. He noted that this has become the practice in the Department of Neighborhoods in response to concerns from some committees that their e-mail addresses were being intercepted and broadcast globally. When the bcc function is used all receive the notice but do not know who else has also received it. He noted that this request did not come from any CUCAC member.

He asked the members for their preference as this is not a legal issue. After brief further discussion the Committee directed staff to send e-mail to the Committee using the normal function and not using the bcc function.

II. Update on the Ethnic Cultural Center

Jon Wetzel was introduced to provide the update on this facility. He noted that this is a follow-on to his presentation in April. He noted that in May the project was approved along with Hall Health and the HUB project. Subsequently it was approved by the Board of Regents in July. This remains a student-funded project.
He noted that the drawings presented are general as the design has not yet been approved by the Architectural Commission and has not been seen by President Emery. Design development drawings should be complete in October, the Environmental Checklist and MUP submitted by mid to late November; construction documents produced between November and April, permits should be issued in April with the move out date to allow construction sometime next spring. The building should be completed by August 2111.

The new building will be three stories tall and 25,000 square feet. The building will incorporate a great deal of glazing. The project will be constructed on parcel 38W and could accommodate buildings up to 65 feet in height. This building will only be about 40 to 45 feet in height. He noted that special efforts will be made to retain many of the pin oaks that front the Center. Because the front façade will move out towards the street some of these trees may be lost. He also noted that when the ECC is under construction the Center will move to Condon Hall.

The cost of the projects has been reduced by about 10% and now is $13,950,000 for the entire project with a construction budget of $8,600,000 for the building. Mr. Wetzel noted that one of the reasons for this is that in the current economic climate the University is seeing very competitive bids for projects.

The interior spaces are more fully developed at this point. Mr. Wetzel briefly walked through the floor plans. (Note: This discussion related to plans and is summarized only briefly here.) He noted that the floor plans include large meeting spaces, kitchen and small private offices for student organizations. The small offices are very important to the student organizations. Communal spaces will also be provided to augment the small private office space. The building will include an atrium that will allow interactions.

The building façade is moved closer to Brooklyn to create a more urban streetscape. This will result in the loss of the inner row of Pin-oaks with the outer row remaining. This move will also allow the creation of a larger setback and open space from the Day Care off of the plaza. There will also be a water feature in the entry plaza at the intersection of Brooklyn and 40th.

Theresa Doherty asked for clarification concerning the bicycle path. Mr. Wetzel noted that in the past there was a bicycle path along part of Brooklyn but that over the years this has changed and bikes now generally use the street. He noted that bike racks will be installed on the widened sidewalk. Mathew Fox stated that he felt this was acceptable in this case. In response to a question, Mr. Wetzel noted that the building is about 2.5 times the square footage, but the footprint (lot coverage) is slightly less than the existing building.

III. CUCAC Annual Report

Steve Sheppard noted that when CUCAC was established it was intended that it fulfill two functions: 1) to review and comment on projects arising from the Master Plan and advise on amendments and changes to the Master Plan, 2) to advise both the City and University on planning in the broader community. Under the By-laws you are to receive periodic briefings from both the University and City on general planning issues that effect the growth of the Greater University District as they relate to the University of Washington. For several years CUAC has not been receiving the City reports. It is our intention that this change in the futures.
All of the founding documents call for both a University and CUCAC annual reports. The report should include, at a minimum, all minutes and notices and an evaluation by the Chair of any trends and connections or issues that you want to advise the City and University of. The assumption is that this committee has a unique and informed perspective. Past reports also identified those issues that CUCAC believed were relevant to its mission and that CUCAC wanted to weigh in on over the coming year. An example was student conduct in the surrounding area. He asked whether CUCAC members would designate a group to assist staff to complete an annual report over the next few months. He also noted that in the past the annual report was forwarded to the Mayor and City Council. He also asked if any members had suggestions now for future issues.

Theresa Doherty stated that it would be very helpful to complete an annual report. She noted that the construction activity on campus may slow as the Legislature has provided no funds for new construction and the University is now self-funding all projects. Members noted that they would appreciate re-instituting the practice of having a formal City Report on planning at meetings. Steve Sheppard stated that all members should be both briefing their constituent groups on CUCAC agenda items and asking that for any issues that your organization wishes brought before CUCAC. Members noted that the most attention should be given to University development on the periphery (border) of campus and on nearby City actions that effect the University. Examples of issues that should be addressed by CUCAC were the Communicable Disease Plan, the North of 45th Group, and the general open space planning. Mathew Fox noted that the Master Plan promises new and enhanced open spaces, but that his opinion this promise has not yet been delivered on.

After brief further discussion, CUCAC directed that the Chair and Co-chair take on this task, with the assistance of staff. Steve Sheppard and Theresa Doherty agreed to assist with development of early drafts and formats.

IV. General University Updates

Theresa Doherty provided the following information:

1. Concerning the Minor Plan Amendment - Was approved by DPD and is completed
2. Concerning the Cunningham Hall Move - The move will occur on the 9th.
3. Concerning the suggestion that a Tent City be located on Campus - The president of the University has determined that no tent City will be located on Campus.

VI. Adjournment

No further business being before the Committee the Meeting was adjourned.