



University of Washington Alumni Association 2008-2009 Grant Application

The UWAA's mission is to reach, connect and celebrate alumni and friends of the University to build lifelong relationships, and to support the University's mission. Our grant program will support RSO/ASUW events and programs that are *sustainable events*, which support *long-range goals* for the planning organization. We are known as the keepers of tradition and seek to support activities that can become annual events while enhancing the student experience. We also encourage applicants to consider inviting alumni of their organizations to participate in their events and programs, to promote a continuum of staying connected after graduation.

General Information and Guidelines

- 1) Groups are not eligible to apply unless they are affiliated with and supported by an RSO (registered student organization) or the ASUW.
- 2) All grant applications must be filled out completely to be eligible for consideration.
- 3) Awards are limited to up to \$500 per group per year. Awards are considered and granted quarterly.
- 4) RSOs receiving grants must provide no fewer than 5 students (preferably the RSO's executive board) for 3-5 hours of volunteer time to the UWAA within one (1) calendar year of the grant. Volunteer opportunities will be scheduled on a mutually agreed-upon date. RSOs not fulfilling this obligation will not be considered for future grants for two (2) calendar years from the time of the initial grant.
- 5) Awards shall not support wages, salaries, or honoraria of any type.
- 6) Due to our 501 C 3 nonprofit status, the UW Alumni Association cannot grant funding to RSOs whose core mission is political or religious.
- 7) Due to the aforementioned nonprofit status, the UW Alumni Association cannot grant funding to fund-raising events or events that will make a profit for the RSO.
- 8) All organizations that are awarded a grant are required to acknowledge the UW Alumni Association in all publicity pieces (print, radio, speaking points, etc.). Additionally, the Alumni Association requests the option to send a representative and/or marketing materials to the event where appropriate.
- 9) UW Alumni Association must approve all publicity materials prior to printing/airing/etc.

Quarterly Application Deadlines

Date

October 1, 2008
December 1, 2008
Feb. 27, 2009

For events/programs scheduled after:

October 10, 2008
January 5, 2009
March 31, 2009

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Please submit COMPLETED application to Courtney Acitelli at [Box 354860](#) by 5 p.m. on the deadline listed on the previous page. Items postmarked on this date, but that have not arrived by 5 p.m., will NOT be considered. We will not consider incomplete applications.

Basic Information

Name of RSO/ASUW group _____

Program/Event
Title _____

Event Date(s) _____ Location(s) _____

Expected Total Attendance at Event _____

Campus Address _____

Contact Person _____ Phone _____

Email Address _____

Is this a traditional event? ____ Yes ____ No. If Yes, for how many years? _____

Are you inviting alumni? ____ Yes ____ No. If Yes, expected alumni attendance _____

Event/Program Details

1) How will you publicize your event/program? Check all that apply.

- Daily Advertisement: Date(s) of scheduled advertisement(s) _____
- Radio: Date(s) of promotion and station name _____
- Flyers: # to be distributed and locations _____
- Other University/community publications: List name of pub. and date _____
- Other: Please be specific _____

In a separate document not to exceed 2 pages, single-spaced, please list the following:

2) Your event/program budget, with separate columns listing INCOME and EXPENSES. Please be specific.

3) The mission and purpose of your event/program. How does this event further the goals of your organization? Is it designed to be repeated?

4) The UWAA's mission is to reach, connect and celebrate alumni and friends of the University to build lifelong relationships, and to support the University's mission. How does your program reach, connect and celebrate, and how does this support the UW?