



## **UWAA Streaming Media/Web Producer Internship**

### *Position Description*

**Who:** Open to all current UW students with interest in web design, streaming media, web communications and publishing. May be best suited, but not limited to, students majoring in Digital Arts, Communication, Art or Computer Science.

**Term:** One quarter, beginning the first week of each quarter. Can be repeated based on agreement between UWAA and student.

**Overview:** Help design and produce content for the UW Alumni Association's Endless Campus program. Use new technologies to digitize and encode lectures and other events. Work with the UWAA's Online Services team to create online presentations in a variety of formats. Projects may include creating podcasts, recording events on campus, archiving UWAA's digital content, and web page production.

#### **Duties include:**

- Digitizing audio and video tapes. Editing to produce high-quality presentations.
- Create templates for displaying the content online. May include work with Flash, HTML, and some graphic design.
- Research best practices for audio and video production and presentation online, serve as consultant on various projects.
- Help develop and refine goals of UWAA's online Endless Campus program.
- Other duties as assigned.

#### **Desired Characteristics:**

- Strong interest in learning about streaming media and online learning.
- Familiarity with audio/video production methods and equipment, particularly for web broadcasting.
- Basic knowledge of HTML and experience publishing web pages.
- Some experience with programs such as Dreamweaver, Flash, Soundforge, Premiere, Windows Media Encoder, RealProducer, Quicktime and others.
- Self-starter, able to work independently and as part of a team.

**Hours:** This internship will involve between 8 and 10 hours of work per week. The UWAA office is open Monday through Friday, 8 a.m. to 5 p.m. Most of the work will be done at UWAA, but some work may be done at other UW locations outside of normal business hours.

**Credit/Compensation:** Student interns will receive 1 to 3 academic credits per quarter. Contact your undergraduate advising office for more information on academic credit. Unpaid position.

**Application:** To apply, send a cover letter and resume to Mark Stewart, internship supervisor, by e-mail to [mark47@u.washington.edu](mailto:mark47@u.washington.edu) or by fax to 206-685-0611. Position open until filled.