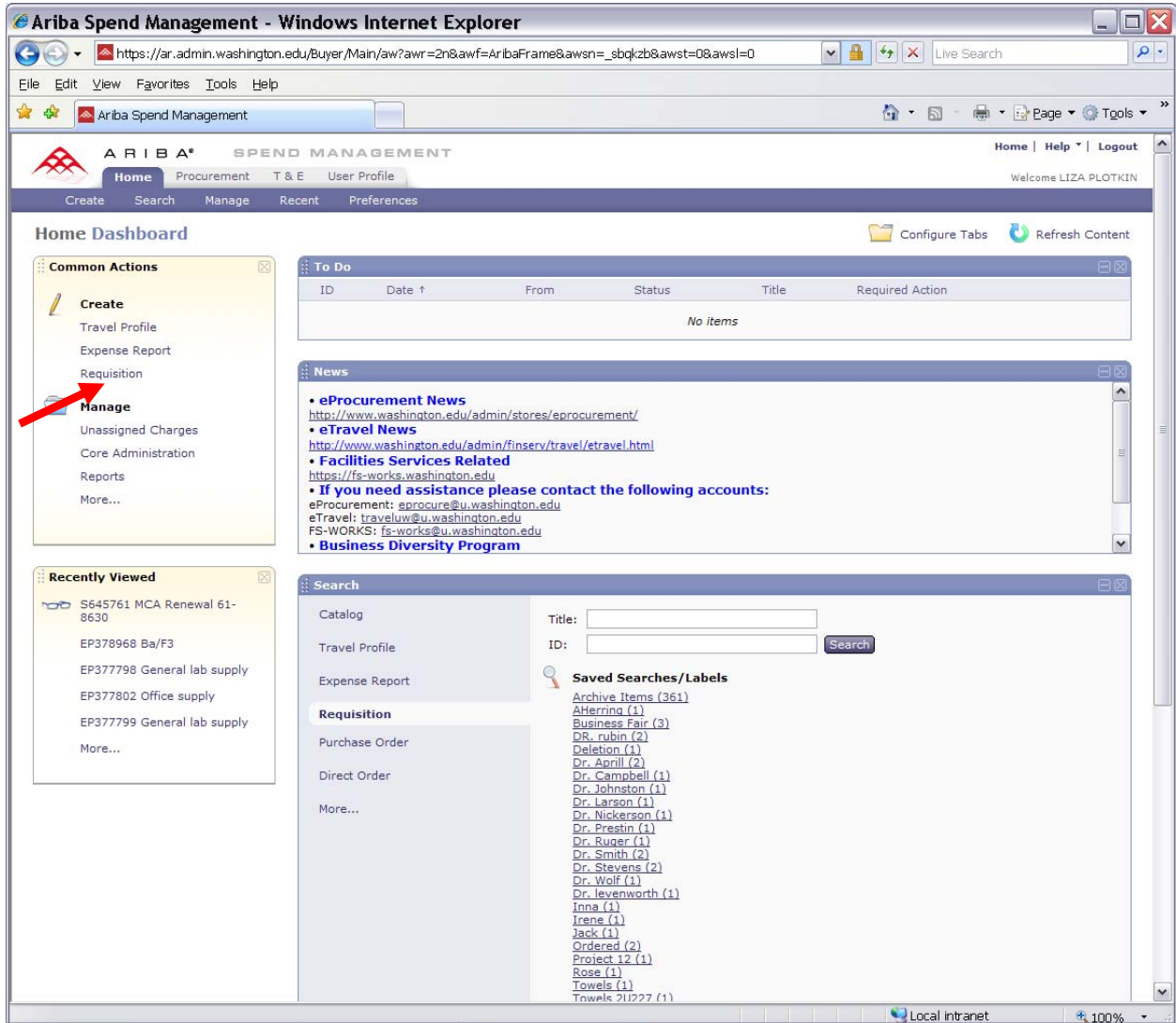


Promotional Codes for the Invitrogen Catalog

Login into the eProcurement system at

<https://www.washington.edu/admin/stores/eprocurement/>

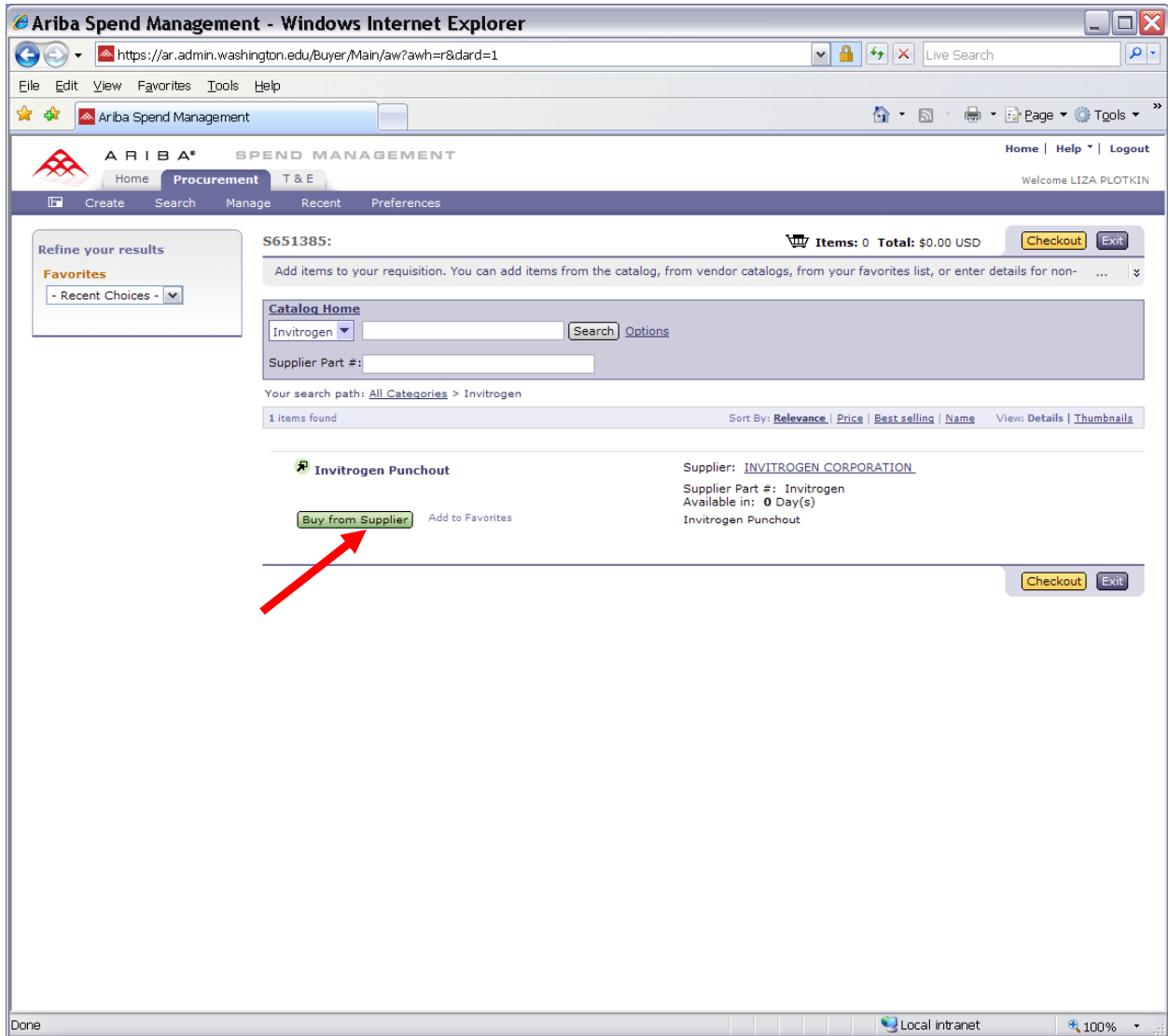
Click on **Create/ Requisition** on the eProcurement Home page



Click on the "Invitrogen" catalog

The screenshot shows the Ariba Spend Management interface. At the top, the browser title is "Ariba Spend Management - Windows Internet Explorer" and the address bar shows the URL "https://ar.admin.washington.edu/Buyer/Main/aw?awh=r&dard=1". The page content includes a left sidebar with navigation options like "Language" and "Favorites". The main area is titled "Catalog Home" and features a search bar and a "Supplier Part #:" field. Below this, there are two columns of catalog listings. The left column lists catalogs such as "Bank and Office", "CDW Government", "Clark Security", "Daiquer", "Dell Catalogs", "Fisher", "GovConnection", "Grainger", "Invitrogen", "ISC Bioexpress", and "Office Depot". The right column lists categories like "Miscellaneous Supplies", "Chemicals", "Compressed Gases", "Material Handling", "Electronic Components", "Electrical Systems and Lighting", and "Medical Equipment". A red arrow points to the "Invitrogen" catalog entry in the left column.

Click on the “Buy from Supplier” button to get into the Invitrogen catalog



Enter the **item number** associated with the Promo code in the Search field

Click on the “**Search**” button

The screenshot shows a Windows Internet Explorer browser window displaying the Invitrogen website. The address bar shows the URL: <https://ar.admin.washington.edu/Buyer/Main/aw?awh=>. The website header includes the ARIBA SPEND MANAGEMENT logo and a welcome message for LIZA PLOTKIN. The main navigation bar is red and contains links for Products & Services, Applications, Brands, Guides, Support, and Corporate. Below the navigation bar, the phone number 800.955.6288 is displayed. A search field contains the text "A10010", which is circled in blue. A red arrow points to the "Search" button. To the right of the search field are links for "View Cart" and "0 Items". The main content area is titled "Products & Services" and features a grid of product categories with icons and brief descriptions. The categories include: Nucleic Acid Purification & Analysis, Nucleic Acid Amplification & Expression Profiling, Cloning, Proteins, Expression, Isolation & Analysis, RNAi, Epigenetics & Gene Regulation, Cell Culture, Cell & Tissue Analysis, Drug Discovery, Clinical & Diagnostic Applications, and Bioproduction. On the right side, there are several promotional banners for "Custom Primers Oligonucleotides", "Discovery Research Services", "Antibodies Primary & Secondary", and "Product Finder LINNEA Genes". The footer of the browser window shows the URL <https://commerce.invitrogen.com/index.cfm?fuseaction=viewCatalog.checkPrice> and the status bar indicates "Unknown Zone (Mixed)" and "100%" zoom.

Change the Quantity in the “Qty” box if needed

Click on “Add to Cart”

The screenshot shows a web browser window displaying the Invitrogen website. The browser's address bar shows the URL: <https://ar.admin.washington.edu/Buyer/Main/aw?awh=>. The page header includes the ARIBA logo and the text "SPEND MANAGEMENT". Below the header, there is a navigation bar with links for "Products & Services", "Applications", "Brands", "Guides", "Support", and "Corporate". The main content area is titled "Product Details" and features the product name "pHrodo™ S. aureus BioParticles® conjugate for phagocytosis" with catalog number "Cat. No. A10010". The price is listed as "Price (USD) 245.00". A "Qty" input field is set to "1", and a red "Add to Cart" button is visible. A red arrow points to the "Add to Cart" button, and a black circle highlights the "Qty" input field. The page also includes a "How To Use" section with links to "Manuals" and "The Handbook / Data Table".

Click on "Preview Order"

The screenshot shows a web browser window titled "Punchout Catalog Shopping Session - Windows Internet Explorer". The address bar shows the URL: <https://ar.admin.washington.edu/Buyer/Main/aw?awh=>. The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The page content is from the Invitrogen website, which is part of the ARIBA Spend Management system. The user is identified as LIZA PLOTKIN. The main navigation bar includes "Products & Services", "Applications", "Brands", "Guides", "Support", and "Corporate". A search bar is present with the text "Search by catalog number or keyword" and a "Search" button. The product page is for "pHrodo™ S. aureus BioParticles® conjugate for phagocytosis" (Cat. No. A10010). A "Add to Cart Notification" pop-up is displayed, stating "Item(s) have been successfully added to your cart." and containing buttons for "View Cart" and "Preview Order". A red arrow points to the "Preview Order" button. The page also features a "How To Use" section with links to "Manuals (1)" and "The Handbook / Data Table (1)".

Enter the **promo code** into the “Promo Codes” field

Click on the “**Apply Promo Codes**” button

The screenshot shows the Invitrogen website interface. At the top, there is a navigation bar with the ARIBA logo and 'SPEND MANAGEMENT' text. Below this, the user is logged in as 'LIZA PLOTKIN'. The main navigation menu includes 'Products & Services', 'Applications', 'Brands', 'Guides', 'Support', and 'Corporate'. A search bar is present with the text 'Search by catalog number or keyword'. The shopping cart contains one item: 'pHrodo™ S. aureus BioParticles...'. The 'Promo Codes' field contains the code 'P40519', and a red arrow points to the 'Apply Promo Codes' button. The 'Preliminary Total' is displayed as 'USD 304.42'. The footer contains various links and copyright information.

Cat. No.	Product Name	In Stock	Size	Reserve #	Unit Price	Qty.	Total Price
A10010	pHrodo™ S. aureus BioParticles...	Inquire	5 x 2 mg		245.0000	1	245.00

Subtotal: 245.00
Handling Charge: 33.00
Tax: 26.42
Preliminary Total: USD 304.42

A **discount** will now be applied to your item based on your promo code

Click on the **“Return Cart for Checkout”** button to return to the eProcurement **“Summary”** screen

The screenshot shows a web browser window displaying the Invitrogen eProcurement site. The URL is <https://ar.admin.washington.edu/Buyer/Main/aw?awh=>. The page header includes the ARIBA logo and 'SPEND MANAGEMENT'. A navigation bar contains links for 'Products & Services', 'Applications', 'Brands', 'Guides', 'Support', and 'Corporate'. A search bar is present with the text 'Search by catalog number or keyword'. The main content area is titled 'View Order' and shows a shopping cart with one item: 'pHrodo™ S. aureus BioParticles...'. The item details include 'Cat. No. A10010', 'In Stock', 'Size 5 x 2 mg', 'Reserve #', 'Unit Price 232.7500', 'Qty. 1', and 'Total Price 232.75'. The cart summary shows a 'Subtotal: 232.75', 'Handling Charge: 33.00', and 'Tax: 25.25', resulting in a 'Preliminary Total: USD 291.00'. A red arrow points to the 'Return Cart for Checkout' button. The footer contains links for 'Careers', 'Contact Us', 'Feedback', 'Privacy Policy', 'Terms & Conditions', 'Online Price Policy', 'Site Map', and 'Change Country'. Copyright information for 2009 Invitrogen Corporation is also visible.

Cat. No.	Product Name	In Stock	Size	Reserve #	Unit Price	Qty.	Total Price
A10010	pHrodo™ S. aureus BioParticles...	Inquire	5 x 2 mg		232.7500	1	232.75

Subtotal: 232.75
Handling Charge: 33.00
Tax: 25.25
Preliminary Total: USD 291.00

On the “**Summary**” screen enter a “**title**” for the order

Click on the “**Submit**” button to submit the order if no other edits are required

ARIBA® SPEND MANAGEMENT

Home | Help | Logout

Welcome LIZA PLOTKIN

S651385: Back to Catalog Submit Exit

This is a summary of your current requisition. Review the information to be sure it is correct. You can go back to any previous step to change the information. When you are ready to submit the requisition, click the Submit button.

Summary Approval Flow

Title:

On Behalf Of:

Delay Purchase Until:

Telephone:

Template:

Are any items equipment? Yes No

My Labels:

Line Items (1) Hide Details

No.	Type	Description	Account	Budget	Qty	Unit	Price	Amount
1		pHrodo S aureus BioParticles conjugate for...	053100	143750	1	each	\$232.75 USD	\$232.75 USD

Supplier: Invitrogen Corp
Contact: Invitrogen Corp
Commodity Code: Chemicals including Bio Che...
Partitioned Commodity Code: Chemicals including Bio Chemicals and Gas Materials
Store/Branch #:

|

Total Cost: \$232.75 USD

SHIPPING - ENTIRE REQUISITION

Ship To:

Deliver To(Room/Name):

COMMENTS - ENTIRE REQUISITION

Local intranet 100%