



SkillSoft

e

-LEARNING NEWS

JANUARY 2008

Project Management Curriculum

SkillSoft provides a large selection of project management courses, aligned with the 3rd edition PMBOK® Guide (the global standard for the PM industry).

Professional & Organizational Development (POD) offers a SkillSoft e-Learning certificate in project management, touching on all major project management areas. (For more information, visit www.washington.edu/admin/hr/pod/certificates/elearning.html).

If you are working toward an internationally recognized certification, you'll find SkillSoft e-Learning courses to be a great way to study for the Project

Management Professional (PMP®) or the Certified Associate in Project Management (CAPM®) credential examinations. For details on certification through the Project Management Institute, go to www.pmi.org/CareerDevelopment/Pages/Our-Credentials.aspx.

You can also use the SkillSoft e-Learning courses to meet educational requirements or for professional development units (PDUs) required once you have earned professional certification.

To access the PDU catalog, click on Credentialing, found in the Shortcuts menu. □

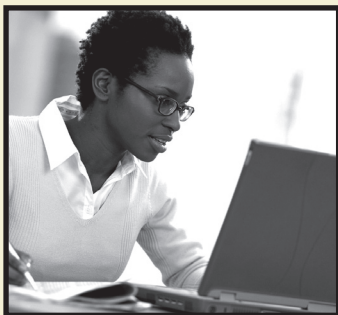
Credentialing through Skillport

Skillport's Credentialing system allows you to earn education credits by completing SkillSoft training. The Credentialing Page displays two types of credentials you can earn through SkillSoft e-Learning courses. The National Association of State Boards of Accountancy (NASBA) sponsors Continuing Professional Education (CPE). The Project Management Institute sponsors Professional Development Units (PDU).

Each credential has a unique catalog that displays all the courses for which you can receive credit. To access the Credentialing Page, select Credentialing from the Shortcuts menu. Click on CPE Catalog or PDU Catalog for a listing of applicable SkillSoft courses. Click on CPE Report or PDU Report for a summary of applicable courses you have completed. □

CURRICULUM SPOTLIGHT

TAKING CONTROL OF YOUR TIME



Do you sometimes feel that there isn't enough time in a day? Learn to take control of your schedule and effectively make the most of the time you do have through the *Working More Effectively* curriculum series. It consists of three courses and a simulation. Click on the course code for detailed information on each.

- **PD0151** *You and Your Time*
- **PD0152** *Techniques for Better Time Management*
- **PD0153** *Developing Good Time Management Habits*
- **PD0150** *Working More Effectively Simulation* □

Did you know?

If you are new to e-Learning, you can view a general SkillPort Guided Tour at www.skillsoft.com/demo/skillport-intro.html □



tips

SkillSoft e-Learning

UW PROFESSIONAL & ORGANIZATIONAL DEVELOPMENT

Find out more about SkillSoft e-Learning

www.washington.edu/admin/hr/pod/elearning