Questions to think about:

- Think of someone, anyone, who you would describe as particularly trustworthy. What is it about that person that gives you that impression?
- Why is trustworthiness necessary?
- Do you recognize trustworthy qualities here in the office? What do you notice?
- Do you feel more productive when interacting with this person(s)? Is communication enhanced? How so?

Trustworthy

A trustworthy person is one who warrants trust.

Is worthy of the confidence and belief from others.

Is honest, reliable, and dependable.

The most trustworthy individual is also technically competent and knowledgeable, able to demonstrate sound judgment and clarity, and willing to admit their own mistakes.

FRIENDS

VOTE

"At last, a politician we can trust!"

Santa
Questions to think about:

- Think of someone, anyone, who you would describe as particularly committed. What is it about that person that gives you that impression?
- Why is commitment necessary?
- Do you recognize committed qualities in the office? What do you notice?
- Do you feel more productive when interacting with this person(s)? Is communication enhanced? How so?

Individual commitment to a group effort — that is what makes a team work, a company work, a society work, a civilization work.

Vince Lombardi

Unswerving

Caring deeply

Dedicated

Entry Word: commit
Function: verb
1) to carry through (a process) to completion — see PERFORM
2) to obligate by prior agreement <we were committed to finishing the project> — see OBLIGE
Questions to think about:

- Think of someone, anyone, who you would describe as particularly inspiring. What is it about that person that gives you that impression?
- Why is it necessary for someone to be inspiring?
- Do you recognize inspiring qualities here in the office? What do you notice?
- Do you feel more productive when interacting with this person(s)? Is communication enhanced? How so?

"You must be the change you wish to see in the world."
— Mahatma Gandhi

"A good leader truly cares about people and has vision that pushes beyond the problem of the moment."

Mahatma Gandhi, Helen Keller, Nelson Mandela, Margaret Mead, Mother Theresa, JFK, Eleanor Roosevelt, Martin Luther King, Jr., all share one great attribute—they don’t just motivate, they inspire.

Leadership Quality Award

- Encourages efforts to reach their full potential
- Encourages recognition and supports the contributions of others in the organization

"Inspiring"

Inspiring
- A good role model
- Encourages efforts to reach their full potential
- Encourages recognition and supports the contributions of others in the organization
Questions to think about:
- Think of someone, anyone, who you would describe as particularly approachable. What is it about that person that gives you that impression?
- Why is approachability necessary?
- Do you recognize approachable qualities in people? What do you notice?
- Do you feel more productive when interacting with this person? Is communication enhanced? How so?

Descriptive Words: accessible, welcoming, responsive, affable, caring, open-minded, warm, interested, engaging

Benefits of approachability:
- Opens communication channels
- Allows learning to take place
- An environment of inquiry is necessary in order to achieve significant progress
- Ambiguity is reduced
- Puts people at ease, creating a friendly and comfortable working environment

Quality characteristics:
- Coaches and mentoring
  - Lends a non-threatening and non-judgmental voice
- Sets a supportive climate where others can do their best
- Is visible and available
- Shows a genuine interest in others
- Allows others the freedom to take reasonable risks
- Communicates and interprets the broader context
- Seeks to build consensus

Questions to think about:
- Think of someone, anyone, who you would describe as particularly approachable. What is it about that person that gives you that impression?
- Why is approachability necessary?
- Do you recognize approachable qualities in people? What do you notice?
- Do you feel more productive when interacting with this person? Is communication enhanced? How so?
Questions to think about:

- Think of someone, anyone, who you would describe as particularly collaborative. What is it about that person that gives you that impression?
- Why is collaboration necessary?
- Do you recognize collaboration qualities here in the office? What do you notice?
- Do you feel more productive when interacting with this person(s)? Is communication enhanced? How so?

Collaborative

- Has a genuine interest in the ideas of others
- Sees the big picture and the shared goal
- Asks others for contributions
- Willingly shares knowledge and expertise
- Encourages collaboration by example

Sharing

Open-minded
Questions to think about:

- Think of someone, anyone, who you would describe as particularly trusting of others. What is it about that person that gives you that impression?
- Why is it necessary to trust others?
- Do you recognize trustworthy qualities here in the office? What do you notice?
- Do you feel more productive when interacting with this person(s)? Is communication enhanced? How so?

**Trusting of Others**

**Trust** is the emotional bank account between two people that enables them to have a win-win performance agreement.

If two people trust each other, based on the trustworthiness of each other, they can then enjoy clear communication, empathy, synergy, and productive interdependence.

Considerate

Respectful

Trustworthiness is the foundation of trust.

Courteous

Nonjudgmental

Open

BOOKER T. WASHINGTON: Few things help an individual more than to place responsibility upon him, and to let him know that you trust him.

PETER DRUCKER: The leaders who work most effectively, it seems to me, never say “I.” And that is not because they have trained themselves not to say “I.” They don’t think “I.” They think “we.” They think “team.” They understand their job to be to make the team function. They accept responsibility and don’t sidestep it, but “we get the credit. This is what creates trust what enables you to get the task done.”