

Institution: University of Washington-Tacoma Campus (377564)  
User ID: 88G2562

**Overview**

**Human Resources Overview**

Welcome to the IPEDS Human Resources (HR) survey component. This survey collects important information about your institution's staff.

**Data Reporting Reminders**

You must enter data on each displayed screen. If a screen is not applicable, you must enter at least one zero in a field on the screen.

**Resources:**

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

## Human Resources Screening Questions

### Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

Yes  No

### Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, the **Salaries** section is **NOT** applicable to your institution and you will **NOT** be required to report data for the **Salaries** section.

No  Yes Are ALL of the instructional staff military personnel?

No  Yes Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

No  Yes Do ALL of the instructional staff teach pre-clinical or clinical medicine?

### The completion of the Fall Staff section is optional this year as it is in even-numbered years.

Do you wish to complete the **Fall Staff section** this year?

If you answer **No**, screens to report **Fall Staff** data will not be displayed.

If you answer **Yes**, screens to report **Fall Staff** data will be displayed and you must complete ALL applicable **Fall Staff** screens.

No, I will not complete the Fall Staff section this year

Yes, I will complete the Fall Staff section this year

### You may use the space below to provide context for the data you've reported above.

**Part A - Employees by Assigned Position - Full-time staff**  
 Number of full-time staff by faculty status and primary function/occupational activity

Primary function/ occupational activity (mutually exclusive categories)	As of November 1, 2010 Faculty status			Without faculty status	Total
	<u>Tenured</u>	<u>On tenure track</u>	Not on tenure track/ no tenure system		
<u>Primarily instruction</u>					0
<u>Instruction/research/public service</u>	65	35	36		136
Primarily instruction + Instruction/research/public service	65	35	36	0	136
<u>Primarily research</u>					0
<u>Primarily public service</u>					0
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	65	35	36	0	136
<u>Executive/administrative/managerial</u>				8	8
<u>Other professionals (support/service)</u>				83	83
<u>Technical and paraprofessionals</u>				1	1
<u>Clerical and secretarial</u>				38	38
<u>Skilled crafts</u>				3	3
<u>Service/Maintenance</u>				19	19
<b>Total full time</b>	65	35	36	152	288
Total from prior year	65	36	30	153	284

**Part B - Employees by Assigned Position - Part-time staff**

**Number of part-time staff by faculty status and primary function/occupational activity**

Primary function/ occupational activity (mutually exclusive categories)	As of November 1, 2010				Total	Graduate assistants
	Tenured	Faculty status On tenure track	Not on tenure track/ no tenure system	Without faculty status		
Primarily instruction					0	
Instruction/research/public service	13		48		61	
Primarily instruction + Instruction/research/public service	13	0	48	0	61	0
Primarily research					0	5
Primarily public service					0	
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	13	0	48	0	61	5
Executive/administrative/managerial					0	
Other professionals (support/service)				18	18	
Technical and paraprofessionals					0	
Clerical and secretarial				10	10	
Skilled crafts					0	
Service/Maintenance					0	
<b>Total part time</b>	13	0	48	28	89	5
Total from prior year	14		43	31	88	1

**Part C - Employees by Assigned Position - Total number of staff**

**Total number of staff by employment status and primary function/occupational activity**

Primary function/occupational activity	As of November 1, 2010						Total including Graduate assistants
	Full-time	Full-time from prior year	Part-time	Part-time from prior year	Graduate assistants	Graduate assistants from prior year	
Primarily instruction	0		0		0	1	0
Instruction/research/public service	136	131	61	57	0		197
Primarily instruction + Instruction/research/public service	136	131	61	57	0	1	197
Primarily research	0		0		5		5
Primarily public service	0		0		0		0
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	136	131	61	57	5	1	202
Executive/administrative/managerial	8	8	0		0		8
Other professionals (support/service)	83	80	18	20	0		101
Technical and paraprofessionals	1		0	1	0		1
Clerical and secretarial	38	41	10	10	0		48
Skilled crafts	3	3	0		0		3
Service/Maintenance	19	21	0		0		19
<b>Grand total</b>	288	284	89	88	5	1	382

**Part D - Salaries - Full-time instructional staff by contract length/teaching period - Headcount**

Number of full-time instructional staff by contract length/teaching period, gender, and academic rank As of November 1, 2010				
Gender and academic rank	Less-than-9-month	9/10-month	11/12-month	Total
<b>Men</b>				
Professors	0	12	3	15
Associate professors	1	19	0	20
Assistant professors	0	19	0	19
Instructors				0
Lecturers	0	11	3	14
No academic rank				0
<b>Total men</b>	1	61	6	68
Total men from prior year		58	5	
<b>Women</b>				
Professors	0	12	2	14
Associate professors	0	22	0	22
Assistant professors	0	17	0	17
Instructors				0
Lecturers	1	13	1	15
No academic rank				0
<b>Total women</b>	1	64	3	68
Total women from prior year		65	1	
<b>Total (men + women)</b>	2	125	9	136
Total from EAP, full-time non-medical section (Primarily instruction + Instruction/research/public service lines)				136
Total from prior year (Salaries section)	2	123	6	131

**Part D - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Faculty status**

\*\*\*\* Applicable to 4-year degree-granting institutions and above only \*\*\*\*

Number of full-time instructional staff on 9/10-month contracts/teaching periods by faculty status, gender, and academic rank

Gender and academic rank	As of November 1, 2010 Faculty status				Total from Part D (Headcount screen)
	Tenured	On tenure track	Not on tenure track/ no tenure system	Without faculty status	
<b>Men</b>					
Professors	12	0	0		12
Associate Professors	18	0	1		19
Assistant Professors	0	18	1		19
Instructors					
Lecturers			11		11
No academic rank					
<b>Total men</b>	30	18	13	0	61
<b>Total men prior year</b>	29	16	13	0	58
<b>Women</b>					
Professors	12		0		12
Associate Professors	19		3		22
Assistant Professors		17			17
Instructors					
Lecturers			13		13
No academic rank					
<b>Total women</b>	31	17	16	0	64
	32	20	13	0	65

Total women prior year					
Total (men + women)	61	35	29	0	125

**Part D - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Faculty status**

\*\*\*\* Applicable to 4-year degree-granting institutions and above only \*\*\*\*

Number of full-time instructional staff on 11/12-month contracts/teaching periods by faculty status, gender, and academic rank

Gender and academic rank	As of November 1, 2010 Faculty status				Total from Part D (Headcount screen)
	Tenured	On tenure track	Not on tenure track/ no tenure system	Without faculty status	
<b>Men</b>					
Professors	2		1		3
Associate Professors					0
Assistant Professors					0
Instructors					
Lecturers			3		3
No academic rank					
<b>Total men</b>	2	0	4	0	6
<b>Total men prior year</b>	3	0	2	0	5
<b>Women</b>					
Professors	2				2
Associate Professors					0
Assistant Professors					0
Instructors					
Lecturers			1		1
No academic rank					
<b>Total women</b>	2	0	1	0	3
	1	0	0	0	1

Total women prior year					
Total (men + women)	4	0	5	0	9

**Part E - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Salary outlays**

**Salaries of full-time instructional staff on 9/10-month contracts/teaching periods by gender and academic rank  
 As of November 1, 2010**

Gender and academic rank	Total from Part D (Headcount screen)	Salary outlays	Average salary	Prior year Average salary
<b>Men</b>				
Professors	12	1,308,450	109,038	115,964
Associate professors	19	1,582,963	83,314	81,427
Assistant professors	19	1,675,085	88,162	91,942
Instructors				
Lecturers	11	594,783	54,071	57,779
No academic rank				
<b>Total men</b>	<b>61</b>	<b>5,161,281</b>	<b>84,611</b>	<b>86,393</b>
<b>Women</b>				
Professors	12	1,080,829	90,069	89,891
Associate professors	22	1,791,041	81,411	82,506
Assistant professors	17	1,238,080	72,828	74,165
Instructors				
Lecturers	13	588,942	45,303	47,135
No academic rank				
<b>Total women</b>	<b>64</b>	<b>4,698,892</b>	<b>73,420</b>	<b>75,861</b>
<b>Total (men + women)</b>	<b>125</b>	<b>9,860,173</b>	<b>78,881</b>	<b>80,827</b>

**Part E - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Salary outlays**

**Salaries of full-time instructional staff on 11/12-month contracts/teaching periods by gender and academic rank  
 As of November 1, 2010**

Gender and academic rank	Total from Part D (Headcount screen)	Salary outlays	Average salary	Prior year Average salary
<b>Men</b>				
Professors	3	542,004	180,668	165,519
Associate professors	0			
Assistant professors	0			
Instructors				
Lecturers	3	206,664	68,888	65,100
No academic rank				
<b>Total men</b>	<b>6</b>	<b>748,668</b>	<b>124,778</b>	<b>145,435</b>
<b>Women</b>				
Professors	2	266,472	133,236	149,076
Associate professors	0			
Assistant professors	0			
Instructors				
Lecturers	1	60,000	60,000	0
No academic rank				
<b>Total women</b>	<b>3</b>	<b>326,472</b>	<b>108,824</b>	<b>149,076</b>
<b>Total (men + women)</b>	<b>9</b>	<b>1,075,140</b>	<b>119,460</b>	<b>146,042</b>

**Part F - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Fringe benefits**

**Fringe benefits of full-time instructional staff on 9/10-month contracts/teaching periods**

As of November 1, 2010

Fringe benefits	Number covered	Expenditures	Average expenditures	Prior year Average expenditures
Retirement plans (other than Social Security) - Vested within 5-years	125	782,511	6,260	5,769
Retirement plans (other than Social Security) - Vested after 5-years				
Medical/dental plans	125	1,264,395	10,115	8,855
Group life insurance	125	7,605	61	61
Other insurance benefits (cafeteria plan, etc.)				
Guaranteed disability income protection	125	3,000	24	24
Tuition plan (dependents only)				
Unrestricted				
Restricted				
Housing plan				
Unrestricted				
Restricted				
Social Security taxes	125	587,743	4,702	4,820
Unemployment compensation taxes	125	0	0	
Worker's compensation taxes	125	51,330	411	162
Other benefits in kind with cash options				
<b>Total expenditures</b>		2,696,584		

**Part F - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Fringe benefits**

**Fringe benefits of full-time instructional staff on 11/12-month contracts/teaching periods**

As of November 1, 2010

Fringe benefits	Number covered	Expenditures	Average expenditures	Prior year Average expenditures
Retirement plans (other than Social Security) - Vested within 5-years	9	95,188	10,576	11,347
Retirement plans (other than Social Security) - Vested after 5-years				
Medical/dental plans	9	91,036	10,115	8,855
Group life insurance	9	548	61	61
Other insurance benefits (cafeteria plan, etc.)				
Guaranteed disability income protection	9	216	24	24
Tuition plan (dependents only)				
Unrestricted				
Restricted				
Housing plan				
Unrestricted				
Restricted				
Social Security taxes	9	65,231	7,248	8,308
Unemployment compensation taxes	9	0	0	
Worker's compensation taxes	9	3,696	411	292
Other benefits in kind with cash options				
<b>Total expenditures</b>		255,915		

Institution: University of Washington-Tacoma Campus (377564)

User ID: 88G2562

### **Human Resources Survey Evaluation**

**Were any staff members difficult to categorize? If so, please explain in the box below.**

**Summary**

### Human Resources Component Summary (Applicable to Degree-granting institutions and Related Administrative Offices)

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2011.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

#### Number of staff by employment status and primary function/occupational activity: Fall 2010

Primary function/occupational activity	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
<b>Total number of staff</b>	288	89	318
<b>Professional staff</b>	227	79	253
Staff whose primary responsibility is instruction, research, and/or public service	136	61	156
Primary instruction	0	0	0
Instruction/research/public service	136	61	156
Primarily research	0	0	0
Primarily public service	0	0	0
Executive/administrative/managerial	8	0	8
Other professionals (support/service)	83	18	89
<b>Non-professional staff</b>	61	10	64
Technical and paraprofessional	1	0	1
Clerical/secretarial	38	10	41
Skilled crafts	3	0	3
Service/Maintenance	19	0	19

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff from the Employees by Assigned Position (EAP) section of the IPEDS HR component and adding one-third of the total number of part-time staff from the EAP section. Graduate assistants are not included in the above figures. Many of the FTE figures are included in the DFR.

#### Salaries of full-time instructional staff by contract length and academic rank: Academic year 2010-11

**Salaries of full-time instructional staff by contract length and academic rank: Academic year 2010-11**

Academic rank	Reported values				Equated 9-month	
	Full-time instructional staff on 9/10-month contracts		Full-time instructional staff on 11/12-month contracts			
	Number of staff	Salary outlays	Number of staff	Salary outlays	Number of staff	Average salaries
<b>All Ranks</b>	125	\$9,860,173	9	\$1,075,140	134	\$80,148
Professor	24	\$2,389,279	5	\$808,476	29	\$105,199
Associate professor	41	\$3,374,004			41	\$82,293
Assistant professor	36	\$2,913,165			36	\$80,921
Instructor						
Lecturer	24	\$1,183,725	4	\$266,664	28	\$50,068
No academic rank						

NOTE: The above data are based on the Salaries section of the IPEDS HR component. The number of equated 9-month full-time instructional staff is the sum of staff on 9/10-month and 11/12-month contracts. The equated 9-month average salaries of full-time instructional staff (by rank) are calculated by multiplying the salary outlays (by rank) for staff on 11/12-month contracts by 0.8182 then adding the salary outlays (by rank) for staff on 9/10-month contracts. The resulting sum is then divided by the number of equated 9-month full-time instructional staff (by rank) to determine an average salary for each rank. Salaries of full-time instructional staff on less-than-9-month contracts are not collected. Also, salaries of medical school staff are not collected. The equated 9-month average salaries are included in the DFR.

**Explanation Report**

Number	Source	Location	Description	Severity	Accepted
<b>Global Edits</b>					
1		Perform Edits	The total number of employees in EAP for part-time technical and paraprofessionals entered, 0, has an expected range of between 1 and 30. Please explain this difference.	Explanation	Yes
Reason:	There was only one person in this position last year, so a drop to no one in the position is reasonable.				
<b>Screen: Part F - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Fringe benefits</b>					
2	Row: 16 Col: 4	Screen Entry	Please report both the number covered and the expenditures for this fringe benefit; otherwise, please explain.	Explanation	Yes
Reason:	This is covered by a state fund.				
3	Row: 17 Col: 5	Screen Entry	The average expenditure for one of the benefits in 9/10-month contracts, 411, is not within the expected range of between 114 and 210. Please fix or explain.	Explanation	Yes
Reason:	The formula used to calculate this tax has changed.				
<b>Screen: Part F - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Fringe benefits</b>					
4	Row: 16 Col: 4	Screen Entry	Please report both the number covered and the expenditures for this fringe benefit; otherwise, please explain.	Explanation	Yes
Reason:	Unemployment compensation is covered by a state fund.				
5	Row: 17 Col: 5	Screen Entry	The average expenditure for one of the benefits in 11/12-month contracts, 411, is not within the expected range of between 205 and 379. Please fix or explain.	Explanation	Yes
Reason:	The formula for the calculation of this tax has been changed.				