

# Faculty Advertisement Template

## Advertisement Information

Send Completed Faculty Advertisement Template to [acadpers@u.washington.edu](mailto:acadpers@u.washington.edu)

*\* Element must be included in the published advertisement.*

Advertisement Author/Contact Name (Last, First):

•

Advertisement Author/Contact Department:

•

Advertisement Author/Contact Box Number:

•

Advertisement Author/Contact Phone Number:

•

Advertisement Author/Contact Email Address:

•

Advertisement Author/Contact UWNetID:

•

Hiring Department Name (College Name):

•

Hiring Department Budget Number:

•

Affiliated Organization/Agency Name (if applicable):

•

Will this ad be used to fill a newly created position?

•

Will this ad be used to replace a vacated position; if so, who vacated the position?

•

\* Job Class and Job Title (you may specify several job codes and titles if appropriate):

•

\* Minimum degree required:

•

\* Tenure Information Status and Eligibility:

•

\* Intended length of appointment:

•

\* % FTE appointment (100% = full time):

•

Service Period:

•

\* Application Deadline (“mm/dd/yyyy” or “until filled”):

•

## Published Advertisement

Include a copy of the published advertisement here. If there are multiple versions of the advertisement, please include all versions below, and submit as a single request for ad review.