

MEMO TO: Department Administrators

FROM: Cheryl A. Cameron, Vice Provost for Academic Personnel
David Szatmary, Vice Provost of UW Educational Outreach
Stephen Hanson, Vice Provost of Global Affairs
Gerald Baldasty, Vice Provost and Dean of The Graduate School

RE: Visiting International Student Internship and Training Program (VISIT)

DATE: October 6, 2009

With the recent creation by the U.S. Department of State of a new J-1 visa “student intern” subcategory, this seemed to be an appropriate time to assess the UW’s current visiting international student classifications. As a result of a thorough and coordinated review conducted by our offices, we are pleased to announce the creation of UW’s Visiting International Student Internship and Training Program (VISIT).

VISIT will enable students enrolled and pursuing degrees at foreign universities (who do not intend to take credit classes at the UW) to participate in full-time supervised research and work-based learning internships at the UW for a maximum stay of 12 months for each degree/major. The students must be sponsored by an authorized faculty member of a UW academic department or program (with the concurrence of the chair and dean) who agrees to closely supervise the intern in accordance with established requirements. Although internships may be scheduled to commence at the start of any quarter, students interested in commencing their internship in Winter Quarter 2010, should begin the application process now. In addition, to cover the costs of administering this program, each intern participating in this program will need to enroll in the VISIT Program and pay associated fees. It should be noted that in certain

circumstances, an intern may be permitted to receive a stipend from the sponsoring department or program.

In light of the above, effective January 4, 2010, the VISIT Program shall be the exclusive avenue for advancing work-based learning for foreign students. Contemporaneously with the introduction of VISIT, the Visiting International Predoctoral Scholars classification (job class code 0435) will be eliminated, and the Visiting Scientist and Visiting Scholar appointments will no longer be available to foreign students enrolled and pursuing degrees at academic institutions outside the United States.

UW Educational Outreach (UWEO) will administer this program on behalf of the University of Washington, with Anita Kain Sokmen (uwvisit@uw.edu) managing the program. Detailed information regarding this program (including FAQ's and related forms) is available through these links:

<http://elp.washington.edu/elp/programs/2318/> (for prospective interns and departments)

<http://elp.washington.edu/elp/programs/2318/deptinfo.asp> (for departments only)