Background

A recent audit recommendation identified the need for improved accountability in post-award grant management. While implementing improvements, OMA&D must also find efficiencies in administrative processes.

Problem Statement

OMA&D is required by its funders to meet certain programmatic and administrative conditions on the use of grant and contract funds. For federal grants there are multiple levels of requirements from the program officer, the sponsoring agency, the U.S. Office of Management and Budget and the grant itself. State of Washington and University of Washington requirements must also be followed.

This team was formed to look at all facets of post-award grant administration and develop processes to ensure compliance with the funder’s and the institution’s conditions.

Metrics

- Identify and Assign Accountability
- Define Roles and Responsibilities
- Create Checklists
- Establish Policies and Procedures

Pain Points

- Roles and Responsibilities
- Communication
- Training
- Allowability
- Policies/Procedures

Implemented

Team Members

PI, PROJECT DIRECTORS
- Luz Iniguez, CAMP
- Leny Valerio-Buford, Upward Bound
- Conan Viernes, RISE UP

ADMIN
- Nataly Jo Brockwell, OMAD & CAMP
- Dana Pride, RISE UP
- Kuulani Seto, MESA

FISCAL
- Alan Herring, Budget/Fiscal Analyst
- Mary Johnson, Compliance Specialist
- Brenda Kelly, Grant Specialist

OMAD CENTRAL SERVICES
- Nancy Corning (Fiscal)
- Jan Kendle, AVP (H.R.)
- Peter Scott (I.T.)

RESEARCH ACCOUNTING & ANALYSIS
- Ted Mordhorst, Director
- UW Post-Award Financial Compliance

Background

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